

**West Seneca Public Library**  
**Board Meeting Agenda – May 21, 2025 @ 4:00pm in the Large Community Room**

- A. Call of the Roll.
- B. Approval / Changes to Agenda.
- C. Minutes of the Preceding Meeting – April 30, 2025
- D. Nominations and Elections of Officers, if any.
- E. Report of the Director – April 2025
  - 1. Discards Book Sale
  - 2. Volunteer Income Tax Preparation Program
- F. Report of the Treasurer.
  - 1. County account statement April 2025
  - 2. Local account statement April 2025
  - 3. Summary of accounts April 2025
  - 4. Check abstract and approvals
  - 5. Payroll Report through PP#9
- G. Report of the Friends of the Library.
- H. Report of the President.
  - 1. Next ACT Meeting @ Clarence
- I. Old Business.
  - 1. Community Rooms
- J. New Business.
  - 1. 2024 NYS Comptroller's Report
- K. Public Comment.
- L. Adjournment.

Next Regular Meeting: Wednesday, June 18, 2025 @ 4:00pm

**West Seneca Public Library**

**Library Board of Trustees Meeting Minutes**

**Thursday, April 30, 2025 @ 4:00pm in the Large Community Room**

**A. Call of the Roll**

- Present: William Josefiak, Jessica Casamassa, Cynthia Johnson, Jennifer Dobe, Amanda Cleesattel
- Excused:
- Guest(s): Robert Alessi (Director), Susan Kims (Town Liason)

**B. Approval / Changes to Agenda: none**

**C. Minutes of Preceding Meeting (March 27, 2025):**

**Motion to approve preceding minutes: Jennifer Dobe**

Second: William Josefiak

Ayes: all

Nays: none

**D. Nominations and Elections of Officers: none**

**E. Report of the Director:**

See March 2025 documents posted

- Teen advisory group started in April (5 attendees)
- Children's librarian created learning boxes which have been popular

**F. Report of the Treasurer:**

See March 2025 documents posted

- County account statement March 2025
- Local account statement March 2025
- Summary of accounts March 2025
- Check abstract and approvals

**Motion to approve: William Josefiak**

Second: Jennifer Dobe

Ayes: all

Nays: none

**G. Report of the Friends of the Library:**

- New brochure displayed at front check out
- Easter egg hunt and author talk well attended
- Upcoming book sale May 23<sup>rd</sup> @2pm through June 7th
- Farmer's Market June 5<sup>th</sup>

- Next Friends meeting May 19th

H. Report of the President:

- ACT – next meeting May 31 at Clarence Library

I. Old Business:

- none

J. New Business:

- Community room use; 10 year MOU in place; adheres to regulations around NYS construction grant requirements

**Motion to approve/received Annual Report for Public and Association Libraries**

Resolved, that the Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and be it further

Resolved, that the Library attests that the financial information provided to the Buffalo & Erie County Public Library and New York State as part of any and all reporting is true and complete, and be it further

Resolved, that the “Annual Report” was reviewed and accepted by the Board of Trustees.

**Motion to approve:** Amanda Cleesattel

Second: Jessica Casamassa

Ayes: All

Nays: none

**Motion to approve annual report to the community:** Amanda Cleesattel

Second: Jessica Casamassa

Ayes: All

Nays: none

K. **Public Comment:** none; no community members present

Adjournment @ 5:24 pm

**Motion to approve:** Amanda Cleesattel

Second: Jennifer Dobe

Ayes: all

Nays: none

**Next Regular Meeting: May 21st 2025 @ 4pm**

Respectfully submitted by Amanda Cleesattel, Secretary

# West Seneca Public Library Board Meeting Director's Report

*April 2025*

## Circulation - April 2025

19,397

## Revenue - County Account Fees, Copies, Print - April 2025

\$772.49

## Library Visitors - April 2025

10,469

## Programming - April 2025

### (Youth/Teen)

Make & Take Craft Bags	All month	587 bags
Tutoring	All month	153 sessions
Preschool Story Time (3)	4/1, 4/15, 4/22	28 attendees
Baby & Me (6)	4/2, 4/9, 4/16	92 attendees
Toddler Time (8)	4/3, 4/10, 4/17, 4/24	178 attendees
LEGO Club (2)	4/5, 4/26	103 attendees
Easter Egg Hunt & Storytime	4/8	90 attendees
Teen Escape Room (2)	4/10	6 attendees
Painting For Fun for Teens w/ West Seneca Art Society	4/12	5 attendees
Family Escape Room (6)	4/14	22 attendees
Fuse Beads	4/17	15 attendees
Mo Willems Pigeon Party	4/19	76 attendees
Kids Drop-in Craft & Movie	4/21	21 attendees
Teen Advisory Group	4/24	5 attendees
Earth Day Drop-in Craft	4/26	62 attendees
Spring Scavenger Hunt	Various	412 participants

## Programming - April 2025

### (Adult)

Painting For Fun w/ West Seneca Art Society	4/1	18 attendees
Knitting Club (2)	4/7, 4/28	13 attendees
University Express Book Club	4/11	10 attendees

Slow Cooker Creations w/ Liz Bauld	4/14	22 attendees
Book A Technology Trainer	4/15	1 appointment / 1 attendee
Book Club	4/28	6 attendees
Historic Neighborhoods of West Seneca w/ Town Historian Jim Pace	4/28	68 attendees

### **Collection Development**

WSE - 2025 Funds-

AV= \$1,855

MAT= \$3,479.91 - \$551.41 (est. discount price) = \$2,928.50

### **Outreach/Meetings/Library Visits**

- 4/9 Manger Meeting via Zoom
- 4/9 University Express Intro Meeting via Zoom
- 4/24 Sustainable Libraries Initiative Intro Meeting via Zoom (Rob, Emily, Rowan, Susan)
- 4/30 West Seneca Public Library Board of Trustees Meeting

## CONTRACT MEMBER LIBRARIES - Monthly Financial Report

LIBRARY: WEST SENECA PUBLIC LIBRARY

MONTH: Apr-25

SAP Acct.	Description	Adopted Budget	Budget Transfers	Year-to-Date Expenditures	Available Budget	Projected Utilization at 12/31	Projected Variance at 12/31	Comments
500000	Salaries - Full-time	0	0	0	0		0	
502000	Fringe Benefits	0	0	0	0		0	
<b>Utility Charges:</b>								
515000	Water	0	0	0	0		0	
515000	Sewer	0	0	0	0		0	
515000	Electric	7,500	0	2,390	5,110	7,170	330	
515000	Telephone - Maintenance	0	0	0	0		0	
510200	Dues and Fees	0	0	0	0		0	
545000	Rental Charges	0	0	0	0		0	
506200	Repairs & Maintenance Chgs.	700	0	0	700	700	0	
555050	Insurance Charges	0	0	0	0		0	
510000	Travel & Mileage Expenses	100	0	0	100	100	0	
530000	Other Expenses & Charges	2,600	0	1,486	1,114	2,600	0	
530000	Contingency (Bullet Aid)	0	0	1,826	(1,826)		0	
<b>TOTAL EXPENSES</b>		10,900	0	5,702	5,198	10,570	330	

DIRECT LOCAL INCOME	Adopted Budget	Budget Revisions	Y-T-D Revenues	To Be Realized	Projected Revenues	Projected Variance	Comments
Fines, Lost Books, etc.	100	0	194	(94)	194	94	
Copy Machines	2,000	0	728	1,272	2,025	25	
Print Cost Recovery	5,000	0	2,193	2,807	5,400	400	
Other Income	100	0	20	80	100	0	
State Funding	0	0	0	0		0	
Municipal Support	0	0	0	0		0	
Donations (priv. persons/foundations)	0	0	0	0		0	
Fundraising (events/booksales)	0	0	0	0		0	
Interest Income	0	0	0	0		0	
Misc Income	0	0	0	0		0	
Use of Fund Balance	0	0	0	0		0	
<b>TOTAL DIRECT INCOME</b>	7,200	0	3,135	4,065	7,719	519	

Local Account Check Register

Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance
	4/7/25	Deposit check and cash donation (check # 349 was \$100 from Pat and Michael Wass in memory of Audrey Horbett, cash was \$50 from Charles Jarzyniecki for children's programming)	✓		\$150.00	\$16,981.26
1091	4/30/25	SCLS- Sustainable Libraries Initiative Certification fee. Invoice 880		\$350.00		\$16,631.26
1092	4/30/25	Left-hand scissors, hand sani., envelope squeeze bottle, soft soap. Invoices: 13CL-FF7L-XQHN, 111T-3HR3-1WHH, and 1YNW-NNgG-HP6H		\$65.21		\$16,566.05

## **West Seneca Public Library Bank Account Balances April 2025**

### **M&T County Account**

**Balance \$42,325.78 (Note: Includes \$23,604.56 Assemblyman Burke State Aid)**

### **M&T Local Account**

**Balance \$16,566.05 (Note: Includes \$14,813.00 Rotary)**

### **Local M&T CD (1)**

**Balance \$40,741.56**

### **Local M&T CD (2)**

**Balance \$5,083.39**

### **Local M&T CD (3)**

**Balance \$5,083.39**

### **M&T Construction Fundraiser Account**

**Balance \$7,220.41**



# May 21, 2025 Abstract of Checks

Voucher #	Date	Payee	Amount	Check#	Reason for expense	Date
2025-C12	5/21/2025	Amazon Capital Services	\$ 1,139.99	6458	85" TV and large TV stand: Invoices 1DG7-MKFP-1JTP and 1MCW-7Q3F-34M9 (Burke Funds)	5/14/2025
2025-C13	5/21/2025	Rob Alessi	\$ 27.06	6459	Star Wars Paint 'n Sip drink ingredients	5/14/2025
2025-C14	5/21/2025	Town of West Seneca	\$ 597.50	6460	Electric Bill for May 2025	5/14/2025
2025-L12	5/21/2025	Rotary Club of West Seneca	\$ 200.00	1093	Rotary Club of West Seneca dues July 1, 2025-June 30, 2026	5/15/2025

# 2025 West Seneca Payroll Report\_PP9



As of Pay Period

9

FT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Librarian Director II	29,158.02	81,046.00	51,887.98
Librarian/Trainee	16,205.15	95,574.00	79,368.85
Library Assistant	17,544.91	51,866.00	34,321.09
Caretaker (RPT)	12,370.96	35,632.00	23,261.04
<b>FT Totals</b>	<b>75,279.04</b>	<b>264,118.00</b>	<b>188,838.96</b>

PT PERSONNEL			
Title	YTD Expensed	Budgeted	Remaining
Clerk Typist PT	10,602.46	31,213.00	20,610.54
Librarian I PT	11,883.40	33,217.00	21,333.60
Page PT	7,420.75	23,374.00	15,953.25
Senior Page	15,870.46	56,628.00	40,757.54
<b>PT Totals</b>	<b>45,777.07</b>	<b>144,432.00</b>	<b>98,654.93</b>

TOTAL COMBINED			
	YTD Expensed	Budgeted	Remaining
Caretakers	12,370.96	35,632.00	23,261.04
Clerk Typists	10,602.46	31,213.00	20,610.54
Librarian/Trainee	28,088.55	128,791.00	100,702.45
Librarian Director II	29,158.02	81,046.00	51,887.98
Library Assistant	17,544.91	51,866.00	34,321.09
Pages	7,420.75	23,374.00	15,953.25
Senior Page	15,870.46	56,628.00	40,757.54
Other Payments/Reserves		15,256.00	15,256.00
Savings Goal		(53,960.00)	(53,960.00)
<b>Combined Totals</b>	<b>121,056.11</b>	<b>369,846.00</b>	<b>248,789.89</b>

ANNUAL BUDGET	\$	369,846.00
PROJECTED ENDING BALANCE	\$	355,631.47
<b>Projected Ending Balance</b>		<b>\$14,214.53</b>

**SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024**

SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**Authorization**

Article 3, Section 30 of the General Municipal Law

1. \*\*\*Every Municipal Corporation\*\*\* shall annually make a report of its financial condition to the Comptroller. Such report shall be made by the Chief Fiscal Officer of such Municipal Corporation\*\*\*
5. All reports shall be certified by the officer making the same and shall be filed with the Comptroller\*\*\* it shall be the duty of the incumbent officer at the time such reports are required to be filed with the Comptroller to file such report\*\*\*

**Certification Statement**

I, Jennifer Dobe (LG144689700100A), hereby certify that I am the Chief Financial Officer of the SPU - Library of West Seneca Public Library, and that the information provided in the Annual Financial Report of the SPU - Library of West Seneca Public Library for the fiscal year ended 12/31/2024, is true and correct to the best of my knowledge and belief.

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SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**Financial Statements**

Financial information for the following funds and accounts groups are included in the Annual Financial Report filed by your government for the fiscal year ended 2024 and has been used by the OSC as the basis for preparing this Annual Financial Report for the fiscal year ended 2024:

List of funds being used

- A - General
- H - Capital Projects
- K - Schedule of Non-Current Government Assets

All amounts included in this Annual Financial Report for 2024 represent data filed by your government with OSC as reviewed and adjusted where necessary.

SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General  
Balance Sheet**

	12/31/2024	12/31/2023	12/31/2022
<b>Assets and Deferred Outflows</b>			
<b>Assets</b>			
<b>Cash and Cash Equivalents</b>			
200 - Cash	\$117,592.00	\$137,033.00	\$128,197.00
<b>Total for Cash and Cash Equivalents</b>	<b>\$117,592.00</b>	<b>\$137,033.00</b>	<b>\$128,197.00</b>
<b>Total for Assets</b>	<b>\$117,592.00</b>	<b>\$137,033.00</b>	<b>\$128,197.00</b>
<b>Total for Assets and Deferred Outflows</b>	<b>\$117,592.00</b>	<b>\$137,033.00</b>	<b>\$128,197.00</b>

SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General  
Balance Sheet**

	12/31/2024	12/31/2023	12/31/2022
<b>Liabilities, Deferred Inflows and Fund Balances</b>			
<b>Fund Balance</b>			
<b>Unassigned Fund Balance</b>			
917 - Unassigned Fund Balance	\$117,592.00	\$137,033.00	\$128,197.00
<b>Total for Unassigned Fund Balance</b>	<b>\$117,592.00</b>	<b>\$137,033.00</b>	<b>\$128,197.00</b>
<b>Total for Fund Balance</b>	<b>\$117,592.00</b>	<b>\$137,033.00</b>	<b>\$128,197.00</b>
<b>Total for Liabilities, Deferred Inflows and Fund Balances</b>	<b>\$117,592.00</b>	<b>\$137,033.00</b>	<b>\$128,197.00</b>



SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General  
Results of Operations**

	12/31/2024	12/31/2023	12/31/2022
<b>Revenues and Other Sources</b>			
<b>Revenues</b>			
<b>Departmental Income</b>			
2082 - Library Charges	\$8,890.00	\$8,737.00	\$9,408.00
<b>Total for Departmental Income</b>	<b>\$8,890.00</b>	<b>\$8,737.00</b>	<b>\$9,408.00</b>
<b>Use of Money and Property</b>			
2401 - Interest and Earnings	\$15.00	\$15.00	\$19.00
<b>Total for Use of Money and Property</b>	<b>\$15.00</b>	<b>\$15.00</b>	<b>\$19.00</b>
<b>Other Revenues</b>			
2705 - Gifts and Donations	\$4,903.00	\$4,495.00	\$4,059.00
2760 - Library System Grant	\$590,300.00	\$552,079.00	\$586,371.00
<b>Total for Other Revenues</b>	<b>\$595,203.00</b>	<b>\$556,574.00</b>	<b>\$590,430.00</b>
<b>State Aid</b>			
3840 - State Aid for Libraries	-	\$14,203.00	\$14,171.00
3889 - State Aid Other Culture and Recreation	\$14,760.00	\$20,000.00	\$0.00
<b>Total for State Aid</b>	<b>\$14,760.00</b>	<b>\$34,203.00</b>	<b>\$14,171.00</b>
<b>Total for Revenues</b>	<b>\$618,868.00</b>	<b>\$599,529.00</b>	<b>\$614,028.00</b>
<b>Total for Revenues and Other Sources</b>	<b>\$618,868.00</b>	<b>\$599,529.00</b>	<b>\$614,028.00</b>

SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General  
Results of Operations**

	12/31/2024	12/31/2023	12/31/2022
<b>Expenditures and Other Uses</b>			
<b>Expenditures</b>			
<b>Culture and Recreation</b>			
<b>Culture</b>			
74101 - Library - Personal Services	\$347,608.00	\$320,202.00	\$339,692.00
74102 - Library - Equipment and Capital Outlay	\$221,030.00	\$183,299.00	\$169,503.00
74108 - Library - Employee Benefits	\$69,671.00	\$87,192.00	\$107,358.00
<b>Total for Culture</b>	<b>\$638,309.00</b>	<b>\$590,693.00</b>	<b>\$616,553.00</b>
<b>Total for Culture and Recreation</b>	<b>\$638,309.00</b>	<b>\$590,693.00</b>	<b>\$616,553.00</b>
<b>Total for Expenditures</b>	<b>\$638,309.00</b>	<b>\$590,693.00</b>	<b>\$616,553.00</b>
<b>Total for Expenditures and Other Uses</b>	<b>\$638,309.00</b>	<b>\$590,693.00</b>	<b>\$616,553.00</b>

SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General  
Changes in Fund Balance**

	12/31/2024	12/31/2023	12/31/2022
<b>Analysis of Changes in Fund Balance</b>			
8021 - Fund Balance - Beginning of Year	\$137,033.00	\$128,197.00	\$130,722.00
8022 - Restated Fund Balance - Beginning of Year	\$137,033.00	\$128,197.00	\$130,722.00
Add Revenues and Other Sources	\$618,868.00	\$599,529.00	\$614,028.00
Deduct Expenditures and Other Uses	\$638,309.00	\$590,693.00	\$616,553.00
8029 - Fund Balance - End of Year	\$117,592.00	\$137,033.00	\$128,197.00

SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General  
Adopted Budget Summary**

	12/31/2025	12/31/2024	12/31/2023
<b>Estimated Revenues and Other Sources</b>			
<b>Estimated Revenue</b>			
1299 - Est Rev - Departmental Income	-	-	\$6,800.00
2199 - Est Rev - Departmental Income	\$7,200.00	\$7,200.00	-
2799 - Est Rev - Other Revenues	\$645,858.00	\$917,525.00	\$632,030.00
3099 - Est Rev - State Aid	\$14,760.00	\$14,203.00	\$14,171.00
<b>Total for Estimated Revenue</b>	<b>\$667,818.00</b>	<b>\$938,928.00</b>	<b>\$653,001.00</b>
<b>Total for Estimated Revenues and Other Sources</b>	<b>\$667,818.00</b>	<b>\$938,928.00</b>	<b>\$653,001.00</b>



SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**A - General**  
**Adopted Budget Summary**

	12/31/2025	12/31/2024	12/31/2023
<b>Estimated Appropriations and Other Uses</b>			
<b>Estimated Appropriations</b>			
7999 - App - Culture and Recreation	\$584,941.00	\$835,316.00	\$550,220.00
9199 - App - Employee Benefits	\$82,877.00	\$103,612.00	\$102,781.00
<b>Total for Estimated Appropriations</b>	<b>\$667,818.00</b>	<b>\$938,928.00</b>	<b>\$653,001.00</b>
<b>Total for Estimated Appropriations and Other Uses</b>	<b>\$667,818.00</b>	<b>\$938,928.00</b>	<b>\$653,001.00</b>

SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**H - Capital Projects  
Balance Sheet**

	12/31/2024	12/31/2023	12/31/2022
<b>Assets and Deferred Outflows</b>			
<b>Total for Assets and Deferred Outflows</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

SPU - Library of West Seneca Public Library  
Annual Financial Report  
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**H - Capital Projects  
Balance Sheet**

	12/31/2024	12/31/2023	12/31/2022
Liabilities, Deferred Inflows and Fund Balances			
Total for Liabilities, Deferred Inflows and Fund Balances	\$0.00	\$0.00	\$0.00

SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**H - Capital Projects**  
**Results of Operations**

	12/31/2024	12/31/2023	12/31/2022
Revenues and Other Sources			
Total for Revenues and Other Sources	\$0.00	\$0.00	\$0.00



SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**H - Capital Projects**  
**Results of Operations**

	12/31/2024	12/31/2023	12/31/2022
Expenditures and Other Uses			
Total for Expenditures and Other Uses	\$0.00	\$0.00	\$0.00

SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**H - Capital Projects**  
**Changes in Fund Balance**

	12/31/2024	12/31/2023	12/31/2022
<b>Analysis of Changes in Fund Balance</b>			
8021 - Fund Balance - Beginning of Year	\$0.00	\$0.00	\$0.00
8022 - Restated Fund Balance - Beginning of Year	\$0.00	\$0.00	-
Add Revenues and Other Sources	\$0.00	\$0.00	\$0.00
Deduct Expenditures and Other Uses	\$0.00	\$0.00	\$0.00
8029 - Fund Balance - End of Year	\$0.00	\$0.00	\$0.00

SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**K - Schedule of Non-Current Government Assets**  
**Schedule of Non-Current Government Assets**

	12/31/2024	12/31/2023	12/31/2022
<b>Non-Current Assets</b>			
<b>Depreciable Capital Assets</b>			
104 - Machinery and Equipment	\$25,757.00	\$25,757.00	\$25,757.00
<b>Total for Depreciable Capital Assets</b>	<b>\$25,757.00</b>	<b>\$25,757.00</b>	<b>\$25,757.00</b>
<b>Accumulated Depreciation</b>			
114 - Accumulated Depreciation Machinery and Equipment	(\$22,070.00)	(\$20,840.00)	(\$19,610.00)
<b>Total for Accumulated Depreciation</b>	<b>(\$22,070.00)</b>	<b>(\$20,840.00)</b>	<b>(\$19,610.00)</b>
<b>Total for Non-Current Assets</b>	<b>\$3,687.00</b>	<b>\$4,917.00</b>	<b>\$6,147.00</b>

SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**Supplemental Schedules**

The Supplemental Schedules includes the following schedules:

- Statement of Indebtedness
- Bond Repayment
- Bank Reconciliation
- Employee and Retiree Benefits

SPU - Library of West Seneca Public Library  
Annual Financial Report  
For the Fiscal Period 01/01/2024 - 12/31/2024

**Statement of Indebtedness**

You have indicated you have no debt data to report.

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**Bond Repayment**

No Bonds Reported in the Statement of Indebtedness.

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**Bank Reconciliation**

**Accounts**

Account No.	Account Type	Associated Fund(s)	Bank Balance	Deposits In Transit	Outstanding Checks	Adjustments	Total
2	Checking	A	\$17,505.08	\$0.00	\$0.00	\$0.00	\$17,505.08
6	Checking	A	\$7,220.41	\$0.00	\$0.00	\$0.00	\$7,220.41
4	Certificate of Deposit (CD)	A	\$5,083.01	\$0.00	\$0.00	\$0.00	\$5,083.01
1	Checking	A	\$43,508.46	\$647.50	(\$2,191.00)	\$0.00	\$41,964.96
3	Certificate of Deposit (CD)	A	\$40,735.46	\$0.00	\$0.00	\$0.00	\$40,735.46
5	Certificate of Deposit (CD)	A	\$5,083.01	\$0.00	\$0.00	\$0.00	\$5,083.01
<b>Total</b>			\$119,135.43	\$647.50	(\$2,191.00)	\$0.00	\$117,591.93
<b>Total Cash From Financials</b>							\$117,592.00

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**Bank Reconciliation**

**Collateralization of Cash**

<b>Total Bank Balance</b>	\$119,135.43
FDIC Insurance	\$119,135.43
Collateralized with Securities held in possession of the municipality or its agent or otherwise secured	\$0.00
<b>Total of FDIC Insurance and Collateralized with securities held in possession of the municipality or its agent or otherwise secured</b>	\$119,135.43

**Investments and Collateralization of Investments**

<b>Investments From Financials</b>	\$0.00
Market Value as of Fiscal Year End Date	\$0.00
Collateralized with Securities held in possession of the municipality or its agent or otherwise secured	\$0.00



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**Employee and Retiree Benefits**

**Total Number**

Full Time Employees	Part Time Employees	Volunteers with Paid Benefits	Retirees with Paid Benefits
3	15	0	0

**Number Receiving Benefits**

Benefit	Amount	Full Time	Part Time	Volunteer	Retiree
State Retirement System					
Police Retirement					
Fire Retirement					
Local Pension Fund					
Social Security	\$26,198.00	3	15		
Worker's Compensation	\$2,490.00	3	15		
Life Insurance					
Unemployment Insurance	\$861.00	3	15		
Disability Insurance					
Hospital, Medical and Dental Insurance	\$40,122.00	3	0		
Union Welfare Benefits					
Supplemental Benefit Payments to Disabled Firefighters					
Employee Benefits, Other					
<b>Total Employee Benefits Paid</b>	<b>\$69,671.00</b>				