



WEST SENECA PUBLIC LIBRARY

1300 Union Rd

West Seneca, NY 14224

(716) 674-2928

www.buffalolib.org

CURBSIDE and WALK-UP SERVICE

The West Seneca Public Library will be offering Curbside and Walk-Up Services beginning on Monday, June 8th!

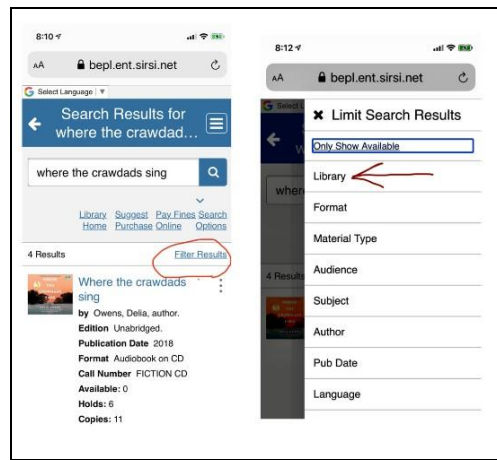
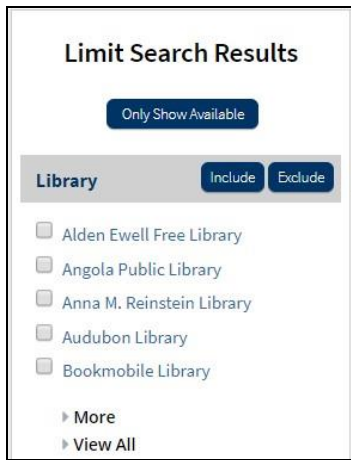
Mondays	3pm-7pm
Tuesdays	10am-3pm
Wednesdays	10am-3pm
Thursdays	3pm-7pm
Fridays	10am-3pm
Saturdays	9am-1pm

WHAT materials can I borrow and pickup from any participating library?

- Any circulating item currently available to check out (for example, status is *not*: Checked Out, On hold for someone, or Being transferred between libraries) in the online catalog for any participating library. Note: Only items from the West Seneca Public Library may be requested – for materials from other Buffalo & Erie County Public Library (B&ECPL) locations that are currently offering services, please contact that library directly.
- Requested items for which you received an “available” or “ready for pickup” notice prior to libraries closing as a result of COVID-19; and
- Requested items identified as “ready for pickup” in your [My Account](#).

HOW can I find materials to borrow and pickup from any participating library?

- 1 Search the library’s online catalog at <https://www.buffalolib.org/books-moviesmusic> for items you would like to pickup, or call the library for assistance. Remember, the item must be at the library you will be picking up from. Select any participating library to help limit your search results.



- 2 Call the participating library that lists the items you want, to have them set aside for you to pickup at that location. Patrons can also email WSE@buffalolib.org.
 - There will be a limit of 5 items per call or email request to ensure everyone has an opportunity to place a request. You may however place more than one request per day in a separate call or email.
 - a. You will be contacted once your items are ready for pickup.
- 3 If you currently have hold items “ready for pickup” and were notified previously, please call the participating library to schedule a pickup.
- 4 When scheduling a pickup, you will be asked for:
 - a. The make/color of your car (if applicable) and
 - b. Your library card number.

PLEASE NOTE:

- You must have your library card or a photo ID with you at the time of pickup;
- You must wear a mask or face covering when picking up your materials.
- Your account must be in good standing (i.e. Fines/Fees \$10 or less and 15 or fewer overdue library items).
- Currently, we are unable to accommodate the transporting of items from one B&ECPL library to another.

PICKUP PROCEDURE

For Drive-ups, please use the Legion Pkwy side driveway/pull-through area:

1. Arrive at the designated date and time.
2. Pull all the way forward and towards the right on the black top under the pull through roof.

3. Call the library when you arrive.
4. Pop your trunk or have the passenger side window open.
5. Wear a mask or face covering.
6. Present your library card with numbers face up or your photo ID outside your car window. Staff, using social distancing and health and safety measures including but not limited to wearing masks and gloves, will view your identification and compare to the information attached to your bag of items.
 - a. Staff will place items in your trunk or car.

For Walk-Ups, please:

1. Call the library when you arrive at the Legion Pkwy side entrance of the library.
2. Place your library card with numbers face up or your photo ID on the table outside the library door, then step back 6 feet. Staff, using social distancing and health and safety measures including but not limited to wearing masks and gloves, will view your identification and compare it to the information attached to your bag of items.
 - a. Staff will place the items on the table and step back into the library.
3. Step forward to retrieve your items.
4. Staff will disinfect the table after use.

ADDITIONAL IMPORTANT INFORMATION:

1. Items will remain on your account after you return them, for a minimum of 72 hours.
2. Returned library items will be quarantined for 72 hours to ensure the safety of our patrons and staff. Items returned on time will not accrue any fines and fees.
3. You may return items to an open B&ECPL library drop box.