

West Seneca Public Library

Library Board of Trustees Meeting Agenda

May 15th, 2024 @ 4:00pm in the Large Community Room

A. Call of the Roll

- Present: Jennifer Dobe, Amanda Cleesattel, Cynthia Johnson, William Josefiak
- Excused: Jessica Casamassa
- Guest(s): Robert Alessi (Director)

B. Approval / Changes to Agenda: none

C. Minutes of Preceding Meeting (April 17, 2024) – none

Motion to approve: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

D. Report of the Director

See April 2024 documents posted

- West Seneca Director now a part of Grants Committee in Library System; possible idea for grant request for West Seneca Library: teen book box
- Discard book sale June 26-July 9th 2024
- Central library system managers meeting held in West Seneca this month (digital fire safety/extinguisher training)
- ACT May meeting: Contract organization/table of contents re organized per a library system subcommittee, Dick Earne tribute, as well as open meeting policy education.

E. Report of the Treasurer:

See April 2024 documents posted

- County account statement April 2024 (May will show \$20k in black from Assemblyman Patrick Burke)
- Local account statement April 2024 (new money coming in from Assemblyman Patrick Burke; funds to be used for Library materials and programming)
- Summary of accounts April 2024
- Check abstract and approvals April 2024

Motion to approve: Jennifer Dobe

Second: Cynthia Johnson

Ayes: all

Nays: none

F. Report of the Friends of the Library:

- Zoom meeting: united for libraries website (can use for fundraising ideas)
- October 20th- 26 friends of the library week
- Book sales are the main source of revenue. West Seneca also hosts the monthly basket drawing for fundraising
- New member recruitment a topic
- Friends to sponsor Bluey event (live actor)
- Next meeting August 19th

G. Report of the President:

- Nothing to report

H. Old Business: Amanda presented an overview of The Human Library; its purpose and mission. Board to continue to look into before any further movement occurs.

I. New Business:

Motion to approve \$2000 purchase/use of Assemblyman Burke funds for adult non fiction

Motion: Jennifer Dobe

Second: Cynthia Johnson

Ayes: all

Nays: none

Motion to approve Library Rules of Conduct

Motion: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

Motion to approve Unattended Children Policy

Motion: William Josefiak

Second: Cynthia Johnson

Ayes: all

Nays: none

Motion to approve Gift & Donor Recognition Policy

Motion: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

J. Public Comment: none; no community members present

Adjournment @ 5:06 pm

Motion: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

Next Regular Meeting: June 12th ,2024 @ 4pm

Respectfully submitted by Amanda Cleesattel, Secretary

DRAFT