

West Seneca Public Library

Library Board of Trustees Meeting Minutes

Wednesday, October 15, 2025 @ 4:00pm in the Makerspace

A. Call of the Roll

- Present: William Josefiak, Jessica Casamassa, Cynthia Johnson, Jennifer Dobe, Amanda Cleesattel
- Excused: Susan Kims (W.S. Town Board Liason)
- Guest(s): Robert Alessi (Director), Susan Kims

B. Approval / Changes to Agenda: none

C. Minutes of Preceding Meeting (September 17, 2025):

Motion to approve preceding minutes: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

D. Nominations and Elections of Officers: none

E. Report of the Director:

September 2025 documents posted

- The library now has 2 new sheet fed scanners for public use
- Library incorporating more space for teens
- The library has a new senior page position starting soon
- Halloween program Friday 10/17/25 (trustees volunteering) 6-7:30pm
- Erie County budget released: proposed 3% increase for Library Real Property Tax Levy (to be voted on in early December)

F. Report of the Treasurer:

See September 2025 documents posted

- County account statement September 2025
- Local account statement September 2025
- Summary of accounts September 2025
- Check abstract and approvals
- Payroll Report through PP#18

Motion to approve: William Josefiak

Second: Jessica Casamassa

Ayes: all

Nays: none

G. Report of the Friends of the Library:

- Meeting 9/22/25 (talked about friends pins, sustainable libraries, friends of the library week, etc)
- 1,000 books before kindergarten program discussed (program to acknowledge children who read 1,000 books before kindergarten)
- Friends group working on how to increase members

H. Report of the President:

- ACT – next meeting October 18th, 2025 @ Town of Tonawanda/Kenmore branch Library
- Last week board president visited Crane Library for program- nice renovation.

I. Old Business:

- None

J. New Business:

- VITA/TCE Partner Sponsor Agreement for tax prep program to assist citizen with tax preparation (tentatively Monday & Wednesday afternoons during tax season)
- Purchase of Austin Air Purifier Replacement Filter (needs replacement filters after usage)

Motion to approve new business: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

K. Public Comment: none; no community members present

Adjournment @ 4:52 pm

Next Regular Meeting: December 3, 2025 @ 4 pm

Respectfully submitted by Amanda Cleesattel, Secretary