

West Seneca Public Library

Library Board of Trustees Meeting Minutes

Wednesday, September 16th, 2026 @ 4:00pm in the Large Meeting Room

A. Call of the Roll

- Present: William Josefiak, Cynthia Johnson, Jessica Casamassa, Jennifer Dobe, Lindsey Burgmaster
- Excused: none
- Guest(s): Robert Alessi (Director), Scott Robertson (W. S. Town Board Liaison)

B. Approval / Changes to Agenda: none

C. Minutes of Preceding Meeting (July 15 , 2026):

Motion to approve preceding minutes: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

D. Nominations and Elections of Officers: n/a

E. Report of the Director:

- See Report posted online
- Busy July and August programs
- Purchased costumes for Bluey themed events
- Dinosaur Scavenger Hunt wildly successful 968 participants in July and 718 in August
- Bookmark contest winners announced
- Emily planning new book reading incentive programs
- Book Vending machine being researched and possible funding sources
- Received new tables and chairs and have added 20 seats to library
- Taking on groups from the senior center for October
- Revised system policies to review

F. Report of the Treasurer:

- See July/August reports posted online
- County account statement July/August 2026
- Local account statement July/August 2026
- Summary of accounts July/August 2026
- Check abstract and approvals
- Payroll Report through PP#13

Motion to approve: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

G. Report of the Friends of the Library:

- Planning Graduation event for the 1,000 book before kindergarten finishers
- Next Friends Meeting October 26 at 4:30pm

H. Report of the President:

- Planning next act meeting for Fall (October)
- Discussed 3D printer in library and troubleshooting filament issues

I. Old Business:

- none

J. New Business:

- 2026 Annual Contract with the Buffalo & Erie County Public Library System
- New combined Bulletin Board & Print Material Distribution Policy to replace separate policies
- Updated Public Health Emergency Operations Plan

Motion to approve Bulletin Board and Print Material Distribution Policy:

William Josefiak

Second: Jessica Casamassa

Ayes: all

Nays: none

Motion to approve updated Public Health Emergency Operations Plan:

William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

K. Public Comment: none

L. Adjournment @ 4:50 pm

Next Regular Meeting: October 21, 2026 @ 4 pm

Respectfully submitted by Lindsey Burgmaster, Secretary