

**West Seneca Public Library**

**Library Board of Trustees Meeting Minutes**

**Wednesday, March 18, 2026 @ 4:00pm in the Large Meeting Room**

A. Call of the Roll

- Present: William Josefiak, Cynthia Johnson, Lindsey Burgmaster, Jennifer Dobe, Scott Robertson (W.S Town Board Liason)
- Excused: Jessica Casamassa
- Guest(s): Robert Alessi (Director)

B. Approval / Changes to Agenda: none

C. Minutes of Preceding Meeting (February 18th, 2026):

**Motion to approve preceding minutes:** William Josefiak

Second: Cindy Johnson

Ayes: all

Nays: none

D. Nominations and Elections of Officers: n/a

E. Report of the Director:

- February programs were very well attended, the children's programs particularly.
- New data line for the fax machine
- West Seneca Library featured in article in Buffalo Spree March 2026
- The Seed Swap was a very popular event as well

F. Report of the Treasurer:

See February 2026 documents posted

- County account statement February 2026
- Local account statement February 2026
- Summary of accounts February 2026
- Check abstract and approvals

**Motion to approve:** William Josefiak

Second: Cindy Johnson

Ayes: all

Nays: none

G. Report of the Friends of the Library:

- Approved money for the flex space teaching furniture for use during children's programs
- Purchased Popcorn Machine
- Jewelry sale fundraiser coming up on Sat, April 25<sup>th</sup> from 10am-3pm

- Friends plan to help during discards book sale that will take place later in May
- Planning for potential donation-only plant sale
- Next Meeting April 20<sup>th</sup> at 4:30pm

H. Report of the President:

- ACT Meeting March 21<sup>st</sup> at Central Library - reviewed the agenda for ACT meeting
- Will renew CD's with M&T for better interest rate

I. Old Business:

- none

J. New Business:

- Approve allocation of Assemblyman Burke Funds \$4,000 for Vox/Wonderbooks and \$200 for Citizen Science Kit material purchases

**Motion to approve:** Jennifer Dobe

Second: William Josefiak

Ayes: all

Nays: none

- Review: West Seneca Public Library Meeting Room Policy
- Review: Emergency & Disaster Procedures Policy

**Motion to approve:** William Josefiak

Second: Cindy Johnson

Ayes: all

Nays: none

- Upgrade of M&T Certificate of Deposit Accounts for better interest rates
- Working with new computer program to update State Report- not yet open for data entry; reports may not be ready for originally scheduled April 15<sup>th</sup> meeting - change April meeting date to 29<sup>th</sup>

**Motion to approve:** William Josefiak

Second: Cindy Johnson

Ayes: all

Nays: none

K. Public Comment: none; one community member present

L. Adjournment @ 4:50 pm

**Next Regular Meeting: April 29, 2026 @ 4 pm**

Respectfully submitted by Lindsey Burgmaster, Secretary