

West Seneca Public Library

Library Board of Trustees Meeting Minutes

Wednesday, May 20th, 2026 @ 4:00pm in the Large Meeting Room

A. Call of the Roll

- Present: William Josefiak, Cynthia Johnson, Jessica Casamassa, Lindsey Burgmaster, Jennifer Dobe
- Excused: none
- Guest(s): Robert Alessi (Director), Scott Robertson (W.S Town Board Liaison)

B. Approval / Changes to Agenda: none

C. Minutes of Preceding Meeting (March 18th, 2026):

Motion to approve preceding minutes: William Josefiak

Second: Cindy Johnson

Ayes: all

Nays: none

D. Nominations and Elections of Officers: n/a

E. Report of the Director:

- See March and April 2026 documents posted
- March and April Programs well attended
- Both March and April had over 11,000 visitors each month
- Neighborhood Forest Tree Program - 148 participated
- DOL Job fair Great Turnout 106 attendees
- Senior Sunshine Senders – card makers new group featured by Channel 7
- Some Electricity issues on a few days in early April
- VITA tax assistance served 331 people, will increase service next year
- New server installed for public computers
- Updated System policies for Equal Employment Opportunity & Anti-Harassment and Sexual Harassment Prevention
- Library Discards Book Sale 2pm on May 20th-June 5th
- Donated 75 inch television going into the maker space, computer and audio equipment – All supplied by Erie County as we are now part of the University Express program

F. Report of the Treasurer:

- County account statement March and April 2026
- Local account statement March and April 2026
- Summary of accounts March and April 2026
- Check abstract and approvals
- Payroll reports through PP#7 and PP#9

Motion to approve: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

G. Report of the Friends of the Library:

- Jewelry sale was a success
- Discard book sale – Friends will help by volunteering to help
- Stuffed animal Vet Clinic May 26th booked full - added second session
- June 4th Farmers Market table
- Next Meeting July 13 at 4:30pm

H. Report of the President:

- ACT Meeting Recap
- CD accounts updated so interest rates will be 2.71% rather than .03%

I. Old Business:

- none

J. New Business:

- Review and approve Annual Report 2025

Motion to approve/received Annual Report for Public and Association Libraries

Resolved, that the Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and be it further

Resolved, that the Library attests that the financial information provided to the Buffalo & Erie County Public Library and New York State as part of any and all reporting is true and complete, and be it further

Resolved, that the “Annual Report” was reviewed and accepted by the Board of Trustees.

Motion to approve: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

Motion to approve Annual Report to the Community brochure: William Josefiak

Second: Cindy Johnson

Ayes: all

Nays: none

- Accept proposal of book purchases of board books and juvenile paperbacks up to \$1,000 from Rotary funding.

Motion to approve: William Josefiak

Second: Cindy Johnson

Ayes: all

Nays: none

K. Public Comment: none

L. Adjournment @ 4:45 pm

Next Regular Meeting: June 17th, 2026 @ 4 pm

Respectfully submitted by Lindsey Burgmaster, Secretary

DRAFT