

West Seneca Public Library

Library Board of Trustees Meeting Minutes

Thursday, April 30, 2025 @ 4:00pm in the Large Community Room

A. Call of the Roll

- Present: William Josefiak, Jessica Casamassa, Cynthia Johnson, Jennifer Dobe, Amanda Cleesattel
- Excused:
- Guest(s): Robert Alessi (Director), Susan Kims (Town Liason)

B. Approval / Changes to Agenda: none

C. Minutes of Preceding Meeting (March 27, 2025):

Motion to approve preceding minutes: Jennifer Dobe

Second: William Josefiak

Ayes: all

Nays: none

D. Nominations and Elections of Officers: none

E. Report of the Director:

See March 2025 documents posted

- Teen advisory group started in April (5 attendees)
- Children's librarian created learning boxes which have been popular

F. Report of the Treasurer:

See March 2025 documents posted

- County account statement March 2025
- Local account statement March 2025
- Summary of accounts March 2025
- Check abstract and approvals

Motion to approve: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

G. Report of the Friends of the Library:

- New brochure displayed at front check out
- Easter egg hunt and author talk well attended
- Upcoming book sale May 23rd @2pm through June 7th
- Farmer's Market June 5th

- Next Friends meeting May 19th

H. Report of the President:

- ACT – next meeting May 31 at Clarence Library

I. Old Business:

- none

J. New Business:

- Community room use; 10 year MOU in place; adheres to regulations around NYS construction grant requirements

Motion to approve/received Annual Report for Public and Association Libraries

Resolved, that the Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and be it further

Resolved, that the Library attests that the financial information provided to the Buffalo & Erie County Public Library and New York State as part of any and all reporting is true and complete, and be it further

Resolved, that the “Annual Report” was reviewed and accepted by the Board of Trustees.

Motion to approve: Amanda Cleesattel

Second: Jessica Casamassa

Ayes: All

Nays: none

Motion to approve annual report to the community: Amanda Cleesattel

Second: Jessica Casamassa

Ayes: All

Nays: none

K. Public Comment: none; no community members present

Adjournment @ 5:24 pm

Motion to approve: Amanda Cleesattel

Second: Jennifer Dobe

Ayes: all

Nays: none

Next Regular Meeting: May 21st 2025 @ 4pm

Respectfully submitted by Amanda Cleesattel, Secretary