

**West Seneca Public Library**

**Library Board of Trustees Meeting Minutes**

**Thursday, July 9, 2025 @ 4:00pm in the Makerspace**

**A. Call of the Roll**

- Present: William Josefiak, Jessica Casamassa, Cynthia Johnson, Jennifer Dobe, Amanda Cleesattel
- Excused:
- Guest(s): Robert Alessi (Director)

**B. Approval / Changes to Agenda: none**

**C. Minutes of Preceding Meeting (May 21, 2025):**

**Motion to approve preceding minutes:** William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

**D. Nominations and Elections of Officers: none**

**E. Report of the Director:**

See May & June 2025 documents posted

- Positive comment sent to West Seneca Library branch thanking library for the collection, staff, and programming.
- Book sale has allowed for more storage space for discards, supplies and Makerspace items. Eventually this will lead to more access to the room for the public.

**F. Report of the Treasurer:**

See May 2025 documents posted

- County account statement May 2025
- Local account statement May 2025
- Summary of accounts May 2025
- Check abstract and approvals
- Payroll reports through PP11 and PP13
- System Paid Budget Analysis as of 4/30/2025

**Motion to approve:** William Josefiak

Second: Cynthia Johnson

Ayes: all

Nays: none

**G. Report of the Friends of the Library:**

- Friends of Library attended Farmer's Market
- 101 people attended the Art Carnival on 6/30
- Vintage jewelry sale upcoming 7/19 & 7/26
- Bluey birthday party upcoming (July 31<sup>st</sup>)
- Book sale was a success

H. Report of the President:

- ACT – re-cap of May 2025. Clarence shared their programming bringing new idea ie: various multicultural reading programs.

I. Old Business:

- None

J. New Business:

Resolved, that pursuant to Chapter 768 of the Laws of 1953 of the State of New York, this Board of Trustees does hereby approve the agreement submitted by the Buffalo & Erie County Public Library for the furnishing of free library privileges to the people of the County of Erie, by this Library for the year 2025, and be it further resolved, that the President of this Board be, and he is, hereby authorized and directed to execute the same on behalf of this Board.

**Motion to approve 2025 Annual System Contract:**

**Motion:**

Jennifer Dobe

Second: Cynthia Johnson

Ayes: all

Nays: none

West Seneca Library has motioned to adopt a sustainability policy that uses practices that are environmentally sound, economically feasible, and socially equitable. An example of this practice is looking into switching from plastic to paper bags for grab and go crafts at the library.

**Motion to approve sustainability policy:** William Josefiak

Second: Jessica Casamassa

Ayes: all

Nays: none

Annual compliance report: Amanda (secretary and compliance officer) reports zero complaints within the reporting period.

K. Public Comment: none; no community members present

Adjournment @ 4:47 pm

**Motion to approve:** William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

**Next Regular Meeting: September 17<sup>th</sup> 2025 @ 5:02 pm**

Respectfully submitted by Amanda Cleesattel, Secretary

DRAFT