West Seneca Public Library

Library Board of Trustees Meeting Minutes

October 12, 2022 @ 4:00 pm in the Large Community Room

A. Call of the Roll – Meeting called to order at 4:06pm
   o Present: Amanda Cleesattel, Cynthia Johnson, William Josefiak, Jennifer Dobe
   o Excused:
   o Guest(s): Susan Kims (Town Board Liaison), Jessica Casamassa, Robert Alessi (Library Director), John Spears (Director of Buffalo & Erie County Public Libraries), Carima El-Behairy (Vice Chair of the System Board of Directors).

B. Approval / Changes to Agenda: none

C. Minutes of Preceding Meeting:
   o Change Jennifer to Jessica in bullet J

   Motion to approve: William Josefiak
   Second: Cynthia Johnson
   Ayes: all
   Nays: none

D. Report of the Director – See September 2022 documents posted
   o Progress with Cindy Solly regarding book cart painting project and return to makerspace; artist engagement more accessible to public with artistic variety.
     o Bi-monthly exhibits to continue on top of book stacks
   o Two sessions with UB CSPAN lab occurred
   o Part-time librarian position now posted

E. Report of the Treasurer: See September 2022 documents posted
   o County account statement September 2022
   o Local account statement September 2022
   o Summary of accounts September 2022
   o Check abstract and approvals September 2022
     o Two checks for board approval at this meeting (see documents posted for details)

   Motion to approve: William Josefiak
   Second: Cynthia Johnson
   Ayes: all
   Nays: none

F. Report of the Friends of the Library (from Cynthia Johnson):
   o Emily reports success of summer programming
Next meeting November 3rd
Two speakers coming in October and November from the Friends
Two Halloween events coming up 10/21 & 10/27

G. Report of the President:
   ACT board meeting cancelled for fall/rest of 2022 and will resume January & March 2023

H. Old Business:
   Narcan: previous board meeting approved and staff training prior to roll out. Rob
   (Director of Library) completed this training today; 10/12/2022. Training for West
   Seneca library staff will be coordinated by Rob and assisted with other libraries and
   Central library

I. New Business:
   Update to Exhibits and Displays Policy. Minor change removing the word content and
   inclusion of clause 12 (regarding permanent exhibits)
   Motion to approve updated Exhibits and Displays Policy:
   William Josefiak
   Second: Amanda Cleesattel
   Ayes: all
   Nays: None

   Director request to purchase new (update collection) adult non-fiction materials with
   Assemblyman Burke Grant Funds Expenditure: $3,000
   Motion to approve: William Josefiak
   Second: Jennifer Dobe
   Ayes: all
   Nays: None

   Discussion about open meeting law. Will be discussed further related to this library
   when new board trustee is named officially.
   Trustee reception December 14th, 2022 at Central library

J. Public Comment: none

Adjournment @ 5:15 pm

Motion: William Josefiak
Second: Amanda Cleesattel
Ayes: all
Nays: none

Next Regular Meeting: Wed, November 30th, 2022 @ 4pm
Respectfully submitted by Amanda Cleesattel, Secretary