

**West Seneca Public Library**

**Library Board of Trustees Meeting Minutes**

**October 12, 2022 @ 4:00 pm in the Large Community Room**

- A. Call of the Roll– Meeting called to order at 4:06pm
- Present: Amanda Cleesattel, Cynthia Johnson, William Josefiak, Jennifer Dobe Excused:
  - Guest(s): Susan Kims (Town Board Liaison), Jessica Casamassa, Robert Alessi (Library Director), John Spears (Director of Buffalo & Erie County Public Libraries), Carima El-Beahry (Vice Chair of the System Board of Directors).

- B. Approval / Changes to Agenda: none

- C. Minutes of Preceding Meeting:
- Change Jennifer to Jessica in bullet J

**Motion to approve:** William Josefiak

Second: Cynthia Johnson

Ayes: all

Nays: none

- D. Report of the Director – See September 2022 documents posted
- Progress with Cindy Solly regarding book cart painting project and return to makerspace; artist engagement more accessible to public with artistic variety.
    - Bi-monthly exhibits to continue on top of book stacks
  - Two sessions with UB CSPAN lab occurred
  - Part-time librarian position now posted

- E. Report of the Treasurer: See September 2022 documents posted
- County account statement September 2022
  - Local account statement September 2022
  - Summary of accounts September 2022
  - Check abstract and approvals September 2022
    - Two checks for board approval at this meeting (see documents posted for details)

**Motion to approve:** William Josefiak

Second: Cynthia Johnson

Ayes: all

Nays: none

- F. Report of the Friends of the Library (from Cynthia Johnson):
- Emily reports success of summer programming

- Next meeting November 3<sup>rd</sup>
- Two speakers coming in October and November from the Friends
- Two Halloween events coming up 10/21 & 10/27

G. Report of the President:

- ACT board meeting cancelled for fall/rest of 2022 and will resume January & March 2023

H. Old Business:

- Narcan: previous board meeting approved and staff training prior to roll out. Rob (Director of Library) completed this training today; 10/12/2022. Training for West Seneca library staff will be coordinated by Rob and assisted with other libraries and Central library

I. New Business:

- Update to Exhibits and Displays Policy. Minor change removing the word content and inclusion of clause 12 (regarding permanent exhibits)

**Motion to approve updated Exhibits and Displays Policy:**

William Josefiak

Second: Amanda Cleesattel

Ayes: all

Nays: None

- Director request to purchase new (update collection) adult non-fiction materials with Assemblyman Burke Grant Funds Expenditure: \$3,000

**Motion to approve:** William Josefiak

**Second:** Jennifer Dobe

**Ayes:** all

**Nays:** None

- Discussion about open meeting law. Will be discussed further related to this library when new board trustee is named officially.
- Trustee reception December 14<sup>th</sup>, 2022 at Central library

J. Public Comment: none

Adjournment @ 5:15 pm

**Motion:** William Josefiak

Second: Amanda Cleesattel

Ayes: all

Nays: none

**Next Regular Meeting: Wed, November 30<sup>th</sup>, 2022 @ 4pm**

Respectfully submitted by Amanda Cleesattel, Secretary