

West Seneca Library Board of Trustees

Minutes for February 16th, 2022 @ 4pm in the Community Center

- A. Call of the Roll: Amanda Cleesattel, Jennifer Dobe, Cynthia Johnson, William Josefiak, and Pat Wass.

Excused: None

Guests: Robert Alessi (Library Director) & Susan Kims (Town Liaison)

- B. Approval / Changes to Agenda: no changes

- C. Minutes of Preceding Meeting: January 12th, 2022

* Motion to edit prior minutes to add Susan Kims as excused

Motion: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

- C. Nominations and Elections of Officers:

President: William Josefiak

Secretary: Amanda Cleesattel

Treasurer: Jennifer Dobe

Claims Auditor: Cynthia Johnson

Motion: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

- D. Report of the Director -see January 2022 documents posted and summation with comments below:

- 1/6 Library closed due to weather
- 1/7-1/8 Distributed 25 boxes of paper masks (1 box/household)
- 1/8 Meeting with Bill Josefiak; Meeting with Amanda Cleesattel
- 1/12 Renee Masters attended the "How to Train Your Community on Libby" eBook webinar
- 1/12 Distributed approximately 2,800 KN95 masks in collaboration with the Town - all masks were gone by about 10:30am. This followed the distribution of 750 KN95 masks provided by the library system (via Erie County) on 12/30

- 1/14 V Narvaez completed the A+ Customer Service Training webinar
- 1/25 Notified that Assemblyman Patrick Burke had secured \$25,000 in funding specifically for the West Seneca Public Library
- 1/26 Began distribution of Covid-19 antigen rapid test kits; we received a total of 1,620 test kits with 2 tests/kit (3,240 actual tests)
 - Last test kits distributed 2/16/2022
- 1/26 Phone meeting with Town Councilwoman (and new Liaison to the Library Board) Susan Kims
 - Susan Kims present and introduced at meeting.
- 1/27 Renee Masters met with Jenifer Stanek, Director of Senior Services at the West Seneca Senior Center re: potential outreach opportunities and collaborations

Additional Discussion: Library Advocacy Day is Wednesday March 2nd, 2022

F. Report of the Treasurer (see January 2022 documents posted).

1. County account statement January 2022 - informational
2. Local account statement January 2022 – informational
 - Two donations in memory of deceased
3. Summary of accounts January 2022 - informational
4. Check abstract and approvals 6 checks transactions for February 2022 related to materials, building maintenance, dues, and utilities.

Motion: William Josefiak

Second: Patricia Wass

Ayes: all

Nays: none

5. System Paid Budget Analysis through December 31, 2021 - informational
6. Payroll Report through PP#26 - informational

G. Report of the Friends of the Library.

1. Praise for Patricia's article explaining library taxes and use. Discussion on the importance of libraries to our community.
2. Friends of the library to be supporting additional shelving in the library.

H. Report of the President.

1. Discussion of B&ECPL board of trustees presentation of 3 candidates for the position of Director.
2. ACT meeting to occur in March or April

I. Old Business - none

J. New Business-

1. Mask mandate removal effective 2/10/2022: library encourages people (via signage) to wear masks, but this is not a requirement. No concerns noted since change in mandate.

K. Public Comment - none

Adjournment @ 4:57pm

Motion: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

Next Regular Meeting: Wed, March 23, 2022 @ 4pm