

West Seneca Library Board

Minutes for September 16, 2020 at 10am

- A. Call of the Roll: Kelly Clifford, Jennifer Dobe, Cynthia Johnson, William Josefiak , Pat Wass

Guests: Robert Alessi

- B. Approval/changes - none
C. Minutes of Preceding meeting - July 29 , 2020 : motion by Dobe, seconded by Josefiak. Motion carried unanimously.
D. Nominations and Elections of Officers, if any

*Note: As a result of the COVID-19 pandemic and Gubernatorial workforce reduction orders, all B&ECPL libraries temporarily closed beginning 3/17/2020. The West Seneca Public Library reopened for curbside service on 6/8/2020 and for limited hours/transactional services inside the building on 6/22/2020.

Report of the Director – Robert Alessi

Collection Development

July

WSE - 2020 Funds-

AV= \$1,471.69-\$162.54 (est. discount price) = \$1,309.15

MAT= \$2,173.56

August

WSE - 2020 Funds-

AV= \$1,309.15

MAT= \$2,173.56-\$794.77 (est. discount price) =\$1,378.79

Outreach/Meetings/Library Visits- July

- 7/8 Manager Meeting w/ Administration via Zoom
- 7/28 Contracting Library Director Meeting via Zoom
- 7/29 WSE Library Board of Trustees Meeting
- 7/31 Meeting with Bill Josefiak

Misc.

- Received 2 sections of metal wall shelving for use in the Friends of the Library storage room on 7/2

- Received and distributed several cases of water for free to patrons on some of the hottest days in July. The water was donated to the Central Library which in turn provided it to contracting libraries interested in giving them away to patrons.
- Power outage on 7/27 occurred for approximately 20-30 minutes around 1:30pm
- 7/31 Received the 5 air purifiers purchased from Clark Air for use in the library

Outreach/Meetings/Library Visits- August

- 8/12 Manager Meeting w/ Administration via Zoom
- 8/12 & 8/13 IT Department moved our 3rd self checkout station and installed on the counter between the FAX machine and main doorway; an extension cord was also added to the catalog workstation for social distancing

E. Report of the Treasurer

1. County account statement July and August 2020
2. Local account statement July and August 2020
3. Summary of accounts through July and August 2020
4. Check abstract and approvals. Motion made by Josefiak to approve, seconded by Dobe 5 aye, 0 nay

F. Report of the Friends of the Library

1. Friends of the Library have been purchasing materials for make and take craft bags supplies for children (274 bags have been distributed to date).
2. Friends working with the West Seneca Senior Center and their Sewing Club. The club will be graciously making take home bags for children
3. West Seneca Chamber of Commerce making available retail products (historical lantern, collectible Christmas tree ornament, historic coasters, and a \$5.00 discount card from 20 local chamber businesses). Choice of images including one of the original West Seneca library. Forms are available to order/purchase these items
4. Article published in West Seneca Chamber Community Guide regarding study rooms in the library, written by Pat Wass
5. Friends renewed Book Page subscription
6. Thank you to Pat Wass for also writing articles for the West Seneca Sun and for all her hard work and dedication to presenting invaluable information regarding the library

G. Report of the President

1. Central Downtown library is beginning to develop a 5 year plan for the libraries. Planning committee will include Karen Bordonaro (City of Tonawanda), Gary Howell (Lancaster), Alternate Robert Adler (Concord) More information to follow
2. Request suggestions on ways to celebrate 85th anniversary of our library. Will discuss at next meeting

H. Old Business

1. None at this time

I. New Business

1. Increase of library hours from 41 hours to 55 hours. Back to original hours with the exception of Wednesday. Bring back pages and sr pages, with reduced hours to start. New hours beginning October 1, 2020: Mon 9am-8pm, Tues 9am-8pm, Wed 9am-5pm, Thurs 9am-8pm, Fri 9am-5pm, Sat 10am-4pm Motion made by Josefiak, seconded by Clifford. 5 aye, 0 nay
2. Motion made by Josefiak, seconded by Dobe to approve up to \$500.00 for Rotary Concept Collection materials purchase 5 aye, 0 nay
3. Motion make by Josefiak, seconded by Johnson to approve up to \$1,500.00 for purchase of laptop compatible with future purchase of 3D printer. 5 aye, 0 nay

J. Public Comment

1. None at this time

- K. Adjournment @ 10:35 am., Motion by Josefiak, seconded by Clifford
Next meeting , Wednesday, October 28, 2020 @ 9:30am