

West Seneca Library Board

Minutes for June 17, 2020 @ 3pm

- A. Call of the Roll: Kelly Clifford, Jennifer Dobe, Cynthia Johnson, William Josefiak, Pat Wass

Guests: Robert Alessi

- B. Approval/changes - none
- C. Minutes of Preceding meeting - May 20, 2020 : motion by Josefiak, seconded by Dobe. Motion carried unanimously.
Special meeting – June 1, 2020: motion by Josefiak, seconded by Dobe. Motion carried unanimously
- D. Nominations and Elections of Officers, if any

*Note: As a result of the COVID-19 pandemic and Gubernatorial workforce reduction orders, all B&ECPL libraries temporarily closed beginning 3/17/2020. Libraries shall remain closed until such time as the guidance of the Governor of the State of New York supports reopening. (The West Seneca Public Library reopened for curbside/walkup service on June 8th.) The bookdrop was closed on 3/23/20 and due dates for materials checked out from Feb. 11 to Mar. 16 were automatically extended to April 30, 2020, then to May 18, 2020, then to June 1, 2020 and currently to June 29, 2020. Hold pickups were also extended to June 29, 2020

- E. Report of the Director – Robert Alessi

Collection Development

WSE – 2020 Funds-

AV= \$1,702.72-\$231.03 (est. discount \$) = \$1,471.69

MAT= \$3,769.37-\$1,297.25 (est. discount \$) = \$2,472.12

Outreach/Meetings/Library Visits

- 5/8 Zoom Contracting Library Director Meeting w/ Administration
- 5/20 Budget Meeting w/ Administration
- 5/20 West Seneca Library Board Meeting via GoToMeeting
- 5/21, 5/27 Zoom meeting with Contracting Library Directors
- Webinars viewed/attended by staff (Kelly): Bibliotheca – No matter your size, create a 21st century library; PLA - Virtual Platform Possibilities – Providing Digital Skilling Resources for Patrons; Amigos - Know & Go: Tech Tools and Apps for the Reference Desk; WNYLRC - Tech-Talk - Getting Started using Canva – Pts. 1 & 2; WNYLRC - Tips to

Participate in and Present a Zoom Meeting; Floridalibrarywebinars.org - Collection Development in Public Libraries; PLA - Creating a Diverse, Patron-Driven Collection; WNYLRC Tech-Talk – Dealing with Difficult People; PLA - We're All Tech Librarians Now

.Misc.

- Mobile Bookdrops were delivered and are being set up

F. Report of the Treasurer

1. County account statement May 2020
2. Local account statement May 2020
3. Summary of accounts through May 2020
4. Check abstract and approvals – motion Josefiak, seconded Dobe. Motion carried.

G. Report of the Friends of the Library

1. Friends of the Library will provide postage for library card applications to be mailed to West Seneca students via Emily

H. Report of the President

1. Encouraged to contact Federal representatives to pass stimulus budget so monies filter to the States, Counties, Towns, libraries
2. Discussed expansion of WiFi through Downtown Central grant. This grant expands WiFi to outside access. Town is supportive and letter of support was sent to Central from West Seneca Library

I. Old Business

1. Reopening and Safety Plan updates not needed at this time

J. New Business

1. Library was scheduled to be closed on Saturday June 27, 2020 due to Community Days. Propose to open that day due to cancellation of Community Days.
2. Propose additional monies of \$70.00 to purchase Maker Space materials (snap circuits and cases to be used as circulation kits) Motion by Josefiak, seconded by Dobe. 5 aye, 0 nay
3. Discussed reopening of library. Curbside is going well, 20-25 pick-ups per day. Moving to open Monday 6/22/20 and have 2 additional staff return. Hours will be Monday and Thursday 3-7, Tuesday, Wednesday, Friday 9-3, Saturday 9-1. Curbside will still be available, but wait time may be a little longer. Masks will be available for those not wearing one, as they will be a requirement. Proposal for reopening, motion made by Josefiak, seconded by Dobe 5 aye, 0 nay. Reminded that library will be closed July 3-4 for holiday.
4. Will meet again in 2 weeks to reevaluate opening. Special meeting on Wednesday, July 1, 2020 @ 3:00

K. Public Comment

1. None at this time

L. Adjournment @ 3:35 pm., Motion by Josefiak, seconded by Dobe
Next regular meeting, Wednesday, July 15, 2020 @ 10:00am