

## **West Seneca Public Library Board Meeting (held in the large community room)**

Minutes for March 17, 2021

- A. Call of the Roll: Cynthia Johnson, William Josefiak, Pat Wass

Excused: Kelly Clifford, Jennifer Dobe

Guests: Robert Alessi

- B. Approval/changes - none  
C. Minutes of Preceding meeting - motion by Josefiak, seconded by Johnson. Motion carried unanimously.  
D. Nominations and Elections of Officers, if any - will wait until Kelly Clifford returns for April meeting

\*Note: West Seneca was designated a part of the orange zone micro-cluster in Erie County and on 11/20/2020, the library transitioned to curbside service only. The library reopened to the public on 1/5/2021 and services (open or curbside only) were determined weekly based on the West Seneca Public Library's Covid-19 Micro-cluster Plan and data received every Monday from the Erie County Department of Health. On 1/27/21, the Governor announced that NYS was lifting the orange and yellow zones that were in place in Erie County, meaning we will no longer be week-to-week in determining whether we are open or curbside.

- E. Report of the Director – Robert Alessi
1. 166 Make & Take bags made by Emily with additional goodies from the Friends
  2. Program view listings now for Facebook 1-minute views rather than 5-second views
  3. Kelly started a video series called “Looking Back” with the West Seneca Historical Society and Historian Jim Pace. The first video already had 101 views after less than 1 week online!
  4. The West Seneca Art Society installed artwork by 2 new artists on Feb. 13th

### **Collection Development**

WSE – 2021 Funds-

AV= \$1,856 - \$812.29 (est. discount price) = \$1,043.71

MAT= \$5,394 – \$1,111.14 (est. discount price) = \$4,282.86

### **Outreach/Meetings/Library Visits**

2/10 Zoom Manager Meeting

2/10 Virtual Meeting with Assemblyman Patrick Burke via WNYLRC

2/11 Virtual Meeting with Senator Patrick Gallivan via WNYLRC

2/17 West Seneca Public Library Board of Trustees meeting

### **Misc.**

- Town had Countryside Stove clean the fireplace/glass

F. Report of the Treasurer

1. County account statement February 2021 – As of Feb. 1, no longer charging for holds/requests so there is a reduction in revenues
2. Local account statement February 2021
3. Summary of accounts February 2021
4. Check abstract and approvals. Note the check for \$5268.37 Return to System already approved at Feb. 2021 meeting but listed here for record-keeping. Motion made by Josefiak to approve, seconded by Wass. 3 aye, 0 nay
5. Payroll report (PP#4)

G. Report of the Friends of the Library

1. Make & Take Bags for kids continue to be distributed with the support of the Friends of the West Seneca Public Library
2. Community partnership with Burchfield Nature Center in WS – craft bags, especially on topics related to nature/environment and created by Burchfield volunteers continue to be available in the children’s area. Emily Moser is coordinating.

H. Report of the President

1. ACT survey for trustees and directors are open available to complete online through tomorrow. Results will be compiled by ACT and help to direct the ACT organization.

I. Old Business

1. Telecommuting Policy. Motion to confirm adoption of revised policy by Josefiak. Second by Wass. Passed unanimously.

J. New Business

1. NYS Public Health Emergency Operations Plan. Motion to adopt by Josefiak. Second by Johnson. Passed unanimously.

K. Public Comment

1. Rob, on behalf of Town Councilman Jeff Piekarec, reminded trustees to complete the annual disclosure statement by the end of the month for the Town if they had not already done so.

L. Adjournment @ 4:31 pm., Motion by Josefiak, seconded by Johnson

Next meeting, Wednesday, April 21, 2021 @ 4:00pm