

West Seneca Public Library
Library Board of Trustees Meeting Minutes
October 18th, 2023 @ 4:00 pm in the Large Community Room

- A. Call of the Roll– Meeting called to order (VP in absence of President) at 4:08pm
- Present: Amanda Cleesattel, Cynthia Johnson, Jessica Casamassa
 - Excused: William Josefiak & Jennifer Dobe
 - Guest(s): Robert Alessi (Library Director), Susan Kims and Bridgette Heintz
- B. Approval / Changes to Agenda: none
- C. Minutes of Preceding Meeting: (September 2023)
- Motion to approve:** Jessica Casamassa
Second: Amanda Cleesattel
Ayes: all
Nays: none
- D. Report of the Director – September 2023 documents posted for details
- 26 attendees at Cemetery Symbolism on 9/21 (will be added to Director’s report)
 - Grant will cover West Seneca Art Society classes beginning in December in Makerspace
- E. Report of the Treasurer: See September 2023 documents posted
- County account statement September 2023
 - Local account statement September 2023
 - Summary of accounts September 2023 (next month will see decrease in county account due to purchase of books with grant funds)
 - Check abstract and approvals September 2023
- Motion to approve:** Jessica Casamassa
Second: Amanda Cleesattel
Ayes: all
Nays: none
- F. Report of the Friends of the Library (from Cynthia Johnson):
- Upcoming Monday friends zoom meeting
 - Cindy Hager has been a tremendous help as new Co-President of Friends
- G. Report of the President: n/a
- H. Old Business:
- Approximately 1/3 of library staff are narcan trained (training to continue)
- I. New Business:

- Request of \$1,500 in Rotary funds to be used for children’s graphic novel purchase; board to approve. After some re arranging more space and demand supports this movement
- Review of West Seneca Library Long Range Plan of Service
- Calendar for 2024 reviewed: only question is which Saturday that Community Days takes place on - will follow up if Saturday June 22, 2024 is not the date
- For next meeting: board to discuss AED. CEN will provide unit. Maintenance costs minimal; Library Director will share all info with full board at November meeting.

- **Motion to approve West Seneca Library Long Range Plan of Service**
 - Motion: Jessica Casamassa
 - Second: Amanda Cleesattel
 - Ayes: all
 - Nays: None
- **Motion to approve Rotary grant funds to be used for children’s nonfiction books (\$1,500)**
 - Motion: Jessica Casamassa
 - Second: Cynthia Johnson
 - Ayes: all
 - Nays: None
- **Motion to approve 2024 calendar**
 - Motion: Jessica Casamassa
 - Second: Cynthia Johnson
 - Ayes: all
 - Nays: None

J. Public Comment: none

Adjournment @ 4:42pm

Motion: Jessica Casamassa
Second: Amanda Cleesattel
Ayes: all
Nays: none

Next Regular Meeting: November 29th, 2023 @ 4pm

Respectfully submitted by Amanda Cleesattel, Secretary