

West Seneca Public Library
Library Board of Trustees Meeting Minutes
April 19, 2023 @ 4:05 pm in the Large Community Room

- A. Call of the Roll– Meeting called to order at 4:01pm
- Present: Amanda Cleesattel, Jennifer Dobe, Cynthia Johnson, William Josefiak, Jessica Casamassa
 - Excused: None
 - Guest(s): Robert Alessi (Library Director), Susan Kims
- B. Approval / Changes to Agenda: none
- C. Minutes of Preceding Meeting: (March 15, 2023)
- No changes.

Motion to approve: Jennifer Dobe
Second: Amanda Cleesattel
Ayes: all
Nays: none

- D. Report of the Director – See March 2023 documents posted for details
- One staff turn over/open position. Recruitment efforts underway
 - Furniture moved to accommodate more charging areas/outlets
 - Library Trustees inquired if library needs purchase of any more materials- possible outdoor bench/furniture for outdoor story time and other activities
 - Library Trustees inquired about possible Burchfield artwork. No updated information available at this time. Susan Kims will inquire with the town
- E. Report of the Treasurer: See March 2023 documents posted
- County account statements March 2023
 - Local account statement March 2023
 - Summary of accounts March 2023
 - Check abstract and approvals March 2023

Motion to approve: William Josefiak
Second: Jennifer Dobe
Ayes: all
Nays: none

- F. Report of the Friends of the Library (from Cynthia Johnson):
- Next Friday Cindy- Zoom meeting with Central Library/Friends council
 - August 10th kids day at West Seneca Farmer’s Market will be attended by Friends

G. Report of the President:

- May 20th ACT meeting - board members to report intention of attendance to library director

H. Old Business:

- None to review

I. New Business:

- Annual report (see Documents section online for report)

Motion to approve Annual Report & Brochure:

Annual report:

Resolved, that the Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and be it further

Resolved, that the Library attest that the financial information provided to the Buffalo & Erie County Public Library and New York State as part of any and all reporting is true and complete, and be it further

Resolved, that the “Annual Report” was reviewed and accepted by the Board of Trustees.

- Motion: William Josefiak
- Second: Cynthia Johnson
- Ayes: all
- Nays: None

Annual report brochure:

- Motion: William Josefiak
- Second: Jennifer Dobe
- Ayes: all
- Nays: None

Motion to approve: Resolution to remain open until 8pm June 7th, 2023 to accommodate capstone presentations from 8th grade WS district students and increase community involvement and visibility

- Motion: Amanda Cleesattel
- Second: William Josefiak
- Ayes: all
- Nays: None

Motion to purchase \$5,000 in additional Vox/Wonderbooks due to high demand using collection development grant funds:

- Motion: Jennifer Dobe

- Second: William Josefiak
- Ayes: all
- Nays: None

Motion to purchase additional children’s board books due to wear and tear and demand using Rotary funds:

- Motion: Jennifer Dobe
- Second: William Josefiak
- Ayes: all
- Nays: None

J. Public Comment: none

Adjournment @ 5:00 pm

Motion: William Josefiak
Second: Jennifer Dobe
Ayes: all
Nays: none

Next Regular Meeting: May 24, 2023 @ 4pm
Respectfully submitted by Amanda Cleesattel, Secretary