

West Seneca Library Board

Minutes for May 19, 2021

- A. Call of the Roll: Kelly Clifford, Jennifer Dobe (remote), Cynthia Johnson, William Josefiak, Pat Wass

Guests: Robert Alessi, Councilman Jeff Piekarec

- B. Approval/changes - none
C. Minutes of Preceding meeting - April 21 , 2021 : motion by Josefiak, seconded by Wass. Motion carried unanimously with note to change meeting time from 4:00 to 4:30.
D. Nominations and Elections of Officers, if any – none

*Note: West Seneca was designated a part of the orange zone micro-cluster in Erie County and on 11/20/2020, the library transitioned to curbside service only. The library reopened to the public on 1/5/2021 and services (open or curbside only) were determined weekly based on the West Seneca Public Library's Covid-19 Micro-cluster Plan and data received every Monday from the Erie County Department of Health. On 1/27/21, the Governor announced that NYS was lifting the orange and yellow zones that were in place in Erie County, meaning we will no longer be week-to-week in determining whether we are open or curbside.

Collection Development

WSE – 2021 Funds-

AV= \$808.12

MAT= \$3545.57 - \$295.42 (est. discount price) = \$3,250.15

Outreach/Meetings/Library Visits

4/5 Kate Joseph re: Knitting Club in person
4/13 Roseanne Butler-Smith (AUD) and guests – library tour
4/14 Zoom Manager Meeting
4/16 Bernice Smith re: Tuesday Art Studio in person
4/19 NYS Archives - Electronic Records Disaster Planning and Recovery webinar
4/21 West Seneca Public Library Board of Trustees meeting
4/23 Interview; Contracting Director Meeting
4/26 Ronco meeting w/ Kelly Waller
4/30 Meeting with Bill Josefiak

- E. Report of the Director – Robert Alessi

1. Materials quarantine ends May 17, 2021

2. NYS occupancy restriction changes May 19, 2021 which will allow programming with social distancing and masks
3. New part time Senior page Ally Jindra hired
4. Filling part time librarian position, have received applications, scheduling interviews
5. Sale of book donations to relaunch within a few weeks. These books will be placed on carts for now and move to new shelving that will be installed to provide for space
6. Make and Take bags were distributed (208) by Miss Emily , Crafts are on display in the library for reference and viewing online, COVID-19 vaccine appointment assistance was given (26 appointments), Dungeons & Dragons program looking to return in-person in small groups, Knitting group has returned to in-person, and Kelly is working with the WS Historical Society on a new video installment for the "Looking Back" series

F. Report of the Treasurer

1. County account statement April 2021
2. Local account statement April 2021
3. Summary of accounts April 2021
4. Check abstract and approvals to include monies for electric bill and program supplies - Motion made by Josefiak, seconded by Clifford, 5 aye, 0 nay
5. System Paid Analysis 3/31/21

G. Report of the Friends of the Library

1. None at this time

H. Report of the President

1. May 1, 2021 ACT meeting included discussion of the following:
 - Survey results by ACT. This is available on the Trustee website.
 - Ken Stone discussed monies the library received from New York State. There will be a one-time availability and libraries can apply for mini grants (ie. carpet, paint) to be awarded in July
 - New elections
 - Next ACT meeting will be held in the Fall
2. Meeting to be held tomorrow May 20, 2021 between the library and town Present will be Rob Alessi, Bill Josefiak, Pat Wass, Paul Notaro, Tina Hawthorne and Amelia Greenan

I. Old Business

1. None at this time

J. New Business

1. Motion by Josefiak to approve opening library on Saturday, June 26, 2021 10:00-4:00pm due to Community Days cancellation
Seconded by Clifford 5 aye, 0 nay

2. Discussed mask rules. At this time West Seneca Library is still requiring masks based on current system rules that have been reviewed as of May 19, 2021

K. Public Comment

1. None at this time

- L. Adjournment @ 5:15 pm., Motion by Josefiak, seconded by Clifford
Next meeting , June 16, 2021@4:00pm in the Makerspace