

West Seneca Public Library

Library Board of Trustees Meeting Minutes

April 20, 2022 @ 4:00pm in the Large Community Room

A. Call of the Roll

- Present: Amanda Cleesattel, Jennifer Dobe, Cynthia Johnson, William Josefiak, Patricia Wass
- Excused: Susan Kims
- Guest(s): Robert Alessi (Library Director)

B. Approval / Changes to Agenda: none

C. Minutes of Preceding Meeting (March 2022) –

- No changes

Motion to approve: William Josefiak

Second: Jennifer Dobe/Patricia Wass

Ayes: all

Nays: none

D. Report of the Director – See March 2022 documents posted. Additional points of conversation listed below:

- Library system “fine free” in effect 5/1/2022. Forthcoming details coming to clarify. Signage for the public to follow after official release/approval.
 - Many other major areas have trialed with success: NYC, San Francisco, Colorado
 - West Seneca Bee May issue will also address fine free
- State budget for libraries is a 5.8% instead of 2% increase which will assist loss of revenue in the County with overdue fines.
- Mobile hot spot borrow launch
 - Pickup and return in person to originating library
 - Minors with Internet permission may borrow with written parent consent
 - Will include instructions with each mobile unit
 - Package to include Chromebook and mobile hot spot sign out package available

E. Report of the Treasurer:

- County account statement March 2022
 - Upcoming adjustments to budgets to accommodate fine free
 - Central to support budgetary needs related to going fine free
- Local account statement March 2022
- Summary of accounts March 2022
- Check abstract and approvals March 2022
 - Addition a check for the ACT meeting May 7th (\$15/person for 5 people)

Motion to approve: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

F. Report of the Friends of the Library (from Cynthia Johnson):

- Ongoing something to do bags
- Farmers market and book sale upcoming
- Dorinda Darden zoom meeting for friends as liaison with council on 4/29/22 (affiliated with NYLA)
- Still investigating hearing impaired programs for fall

E. Report of the President:

- ACT meeting of introduction to new Library Executive Director, May 7th 2022 from 9am-12noon/1pm. Chance to meet with the new director.
 - i. Workshop will count towards trustee continuing ed requirements that are forthcoming (2023)
 - ii. West Seneca submitted the photos and info for this event
 - iii. Trustees to submit questions to Rob for submission or come prepared with your own questions

F. Old Business: none

G. New Business:

Annual report approval reviewed and signed off (approval below & physical sign off to accompany/submitted to Rob)

Motion to approve: Jennifer Dobe

Second: William Josefiak

Ayes: all

Nays: none

Approval of brochure:

Motion to approve: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

Kelly Clifford to be removed from M&T account privileges and keep the current 3 member privileges. Rob drafted a letter for board member signatures.

Motion to approve: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

Charging station proposed for about \$400 for public charging as well as an additional handout rack proposed by Rob (funding available now to support)

Motion to approve: William Josefiak

Second: Cynthia Johnson

Ayes: all

Nays: none

Books and barks to discontinue due to lack of lead facilitator.

H. Public Comment: none; no community members present

Adjournment @ 4:57pm

Motion: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

Next Regular Meeting: Wed, May 18th, 2022 @ 3pm

Respectfully submitted by Amanda Cleesattel, Secretary