

West Seneca Public Library

Library Board of Trustees Meeting Minutes

July 20, 2022 @ 4:00 pm in the Large Community Room

- A. Call of the Roll– Meeting called to order at 4:03pm
- Present: Amanda Cleesattel, Jennifer Dobe, Cynthia Johnson, William Josefiak
 - Excused: Susan Kims
 - Guest(s): Jessica Casamassa, Katie Danieau-Schiess, Robert Alessi (Library Director)

- B. Approval / Changes to Agenda: none

- C. Minutes of Preceding Meeting (June 2022) –
- No changes

Motion to approve: Jennifer Dobe
Second: Cynthia Johnson
Ayes: all
Nays: none

- D. Report of the Director – See June 2022 documents posted.
- Safety training/webinars occurring for building safety
 - Annual trainings ongoing/completed
 - Recent interviews yielded part time librarian starting week of July 30th (to replace Laura who went to Julia Boyer full time)
 - Book sale coming up
 - Reading Rover continues in West Seneca School district (approximately 200/250 people) promoting library programming/activities. Next stops Reading Rover: August 18th farmers market and “Kick off Kindergarten” end of August at soccer complex

- E. Report of the Treasurer: See June 2022 documents posted
- County account statement June 2022
 - Local account statement June 2022
 - Summary of accounts June 2022
 - Check abstract and approvals June 2022

Motion to approve: William Josefiak
Second: Jennifer Dobe
Ayes: all
Nays: none

- F. Report of the Friends of the Library (from Cynthia Johnson):
- Continues to support children’s programs
 - Local authors kicked off successfully

- 7/21 farmers market presence followed by following week “Night Out.”
- 7/25 Friend’s meeting cancelled

G. Report of the President:

- Resignation of Patricia Wass
 - i. The Board acknowledges, and thanks, Pat for her superb dedication and sacrifices to the library for it’s success
- ACT board meeting in August to plan for release of events in September

H. Old Business: None

I. New Business:

- Annual report (aka contract) receipt and sign off between our library (West Seneca) and Central Library
 - Resolved, that pursuant to Chapter 768 of the Laws of 1953 of the State of New York, this Board of Trustees does hereby approve the agreement submitted by the Buffalo & Erie County Public Library for the furnishing of free library privileges to the people of the County of Erie, by this Library for the year 2022, and be it further resolved, that the President of this Board be, and he is, hereby authorized and directed to execute the same on behalf of this Board.

Motion to approve William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: None

- CSPAN (Cognition, Speech Perception, and Auditory Neuroscience Lab) collaboration between UB and West Seneca library as a host site
 - Current collaborators with CSPAN: Rochester Museum of Science, Albright Knox, Explore and More Children’s Museum, and Chili Library
- Resignation of Patricia Wass: the Board acknowledges, and thanks, Pat for her superb dedication and sacrifices to the library for its success
- Requesting purchase of 2 book carts due to increased inventory (maintain/” spruce” old carts to keep in rotation). Estimation of \$1,400/\$1500 being vetted through Central bidding process. Demco as vendor/supplier is industry standard and most appropriate manufacturer for library purposes. Current financials support purchase.

Motion to approve up to \$1,500 for book cards (2): William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

J. Public Comment: none

Adjournment @ 4:39pm

Motion: William Josefiak
Second: Amanda Cleesattel
Ayes: all
Nays: none

Next Regular Meeting: Wed, September 21th, 2022 @ 4pm

(no meeting for August 2022)

Respectfully submitted by Amanda Cleesattel, Secretary