

West Seneca Public Library

Library Board of Trustees Meeting Agenda

March 20th, 2024 @ 4:00pm in the Large Community Room

A. Call of the Roll

- Present: Jessica Casamassa, Amanda Cleesattel, Jennifer Dobe, Cynthia Johnson, William Josefiak
- Excused:
- Guest(s): Robert Alessi (Director)

B. Approval / Changes to Agenda: none

C. Minutes of Preceding Meeting (February 21, 2024) – none

Motion to approve: William Josefiak

Second: Cynthia Johnson

Ayes: all

Nays: none

D. Report of the Director

See February 2024 documents posted

- Mario day was a huge success with patrons reaching out in gratitude
- Updated public laptops received from Central Library. Patrons report a noticeable improvement in laptop function.
- Per previous meeting, library monthly statistics/data are available to all (for public viewing) on the Buffalo and Erie County Public Library website. Interest from Amanda C in consideration for future planning in the coming years for the library's needs.

E. Report of the Treasurer:

See February 2024 documents posted

- County account statement February 2024
- Local account statement February 2024 (new money coming in from Assemblyman Patrick Burke; funds to be used for Library materials and programming)
- Summary of accounts February 2024
- Check abstract and approvals February 2024

Motion to approve: Jennifer Dobe

Second: Jessica Casamassa

Ayes: all

Nays: none

F. Report of the Friends of the Library:

- Friends will be West Seneca Farmer's Market in 2024 season

G. Report of the President:

- ACT meeting on March 9th, 2024 at the Central Library was well attended and received.
- Next ACT meeting in May at the Grand Island library with a dedication to the previous ACT president

H. Old Business: none

I. New Business:

- April 8th proposed as a floating holiday for the eclipse by Central System Board. West Seneca Public Library will be closed. Also a motion to approve May 29th 3 hours extended for capstone day with West Seneca School district. Hours will be 9am-8pm.
- Review of draft policy for Patron Suspension, Reinstatement and Appeal Processes & Reinstatement Request Form
- Amanda will gain content to answer board member questions from bringing up the idea of The Human Library

Motion to approve patron suspension and reinstatement policy/form as well as change to hours for April 8th and May 29th, 2024 : William Josefiak

Second: Cynthia Johnson

Ayes: all

Nays: none

J. Public Comment: none; no community members present

Adjournment @ 5:11pm

Motion: William Josefiak

Second: Cynthia Johnson

Ayes: all

Nays: none

Next Regular Meeting: April 17th , 2024 @ 4pm

Respectfully submitted by Amanda Cleesattel, Secretary