

## **West Seneca Library Board**

Minutes for October 20, 2021

- A. Call of the Roll: Kelly Clifford, Jennifer Dobe, Cynthia Johnson, William Josefiak , Pat Wass

Guests: Robert Alessi

- B. Approval/changes - none  
C. Minutes of Preceding meeting - September 22 , 2021 : motion by Josefiak, seconded by Johnson. Motion carried unanimously.

- D. Nominations and Elections of Officers, if any – none

\*Note: West Seneca was designated a part of the orange zone micro-cluster in Erie County and on 11/20/2020, the library transitioned to curbside service only. The library reopened to the public on 1/5/2021 and services (open or curbside only) were determined weekly based on the West Seneca Public Library's Covid-19 Micro-cluster Plan and data received every Monday from the Erie County Department of Health. On 1/27/21, the Governor announced that NYS was lifting the orange and yellow zones that were in place in Erie County, meaning we will no longer be week-to-week in determining whether we are open or curbside.

### **Collection Development**

WSE – 2021 Funds-

AV= \$310.14 - \$284.56 (est. discount price) = \$25.58

MAT= \$1,681.26-\$15.52 (est. discount price) = \$1,665.74

### **Outreach/Meetings/Library Visits**

9/15 Viewed Zoom Manager's Meeting from 9/8/2021

9/22 West Seneca Public Library Board of Trustees meeting

- E. Report of the Director – Robert Alessi
1. Interviews completed for Sr. Page position, Kelly Mercer begins employment next week
  2. 9/15 Town reviewed concern with the damaged stationary glass at the entrance to study room #1; the door stopper was reattached and an edge bumper was installed. Additional edge bumpers will be purchased and put on rooms #2-5
  3. 9/24 Wireless printing up and running for patrons from their own devices
  4. Annual technology training completed by Laura Scott and Emily Sieg on 9/15 and Jennifer Balogh on 9/29

F. Report of the Treasurer

1. County account statement September 2021
2. Local account statement September 2021
3. Summary of accounts September 2021
4. Check abstract and approvals. Motion made by Josefiak, seconded by Johnson, 5 aye, 0 nay
5. Payroll Report through PP#19

G. Report of the Friends of the Library

1. Friday, 10/22/2021 a Zoom meeting of all Erie County Friends of the Library (18 groups total) will be held
2. Patron brought a booklet titled The Constitution to Rob. Patron offering a donation to purchase and then offer booklets for free to other interested patrons

H. Report of the President

1. ACT meeting was 10/2 via Zoom. This is available on our Trustee website for viewing. Discussed main points, including the 2 hour training requirement for trustees. This will go into effect January 1, 2023. Also, discussed the search for a new Erie County Library director, funding, and innovations from the pandemic/services still provided

I. Old Business

1. None at this time

J. New Business

1. Motion by Josefiak to approve 2022 Operating Calendar  
Seconded by Wass 5 aye, 0 nay
2. Kelly Clifford, trustee and secretary, announced resignation effective January 1, 2022

K. Public Comment

1. None at this time

L. Adjournment @ 5:07pm., Motion by Josefiak, seconded by Clifford  
Next meeting , November 17, 2021@4:00pm