

West Seneca Library Board

Minutes for July 21, 2021

- A. Call of the Roll: Kelly Clifford, Jennifer Dobe, Cynthia Johnson, William Josefiak , Pat Wass

Guests: Robert Alessi, Councilman Jeff Piekarec

- B. Approval/changes - none

- C. Minutes of Preceding meeting - June 23 , 2021 : motion by Josefiak, seconded by Dobe. Motion carried unanimously.

- D. Nominations and Elections of Officers, if any – none

*Note: West Seneca was designated a part of the orange zone micro-cluster in Erie County and on 11/20/2020, the library transitioned to curbside service only. The library reopened to the public on 1/5/2021 and services (open or curbside only) were determined weekly based on the West Seneca Public Library's Covid-19 Micro-cluster Plan and data received every Monday from the Erie County Department of Health. On 1/27/21, the Governor announced that NYS was lifting the orange and yellow zones that were in place in Erie County, meaning we will no longer be week-to-week in determining whether we are open or curbside.

Collection Development

WSE - 2021 Funds-

AV= \$808.12 - \$298.85 (est. discount price) = \$509.27

MAT= \$2,391.57 - \$90.37 (est. discount price) = \$2301.20

Outreach/Meetings/Library Visits

6/1 & 6/2 Conducted interviews for pt librarian position opening

6/1 Calls with Emily Marcus and Assemblyman Patrick Burke

6/9 Zoom Manager Meeting

6/23 West Seneca Public Library Board of Trustees meeting

- E. Report of the Director – Robert Alessi

1. All staff completed the annual online Kantola Sexual Harassment and Workplace Violence training online.
2. Received 2 new tables for use in the public space on 6/29
3. Circulation, tours, in-person programs continue to increase
4. Thank you to the Friends of the Library for the Book Sale. It has been well attended thus far and very much appreciated

F. Report of the Treasurer

1. County account statement June 2021
2. Local account statement June 2021
3. Summary of accounts June 2021
4. Check abstract and approvals Motion made by Josefiak, seconded by Wass, 5 aye, 0 nay
5. Payroll Report through PP#13

G. Report of the Friends of the Library

1. Friends set up a Non-profit table last week at the West Seneca Farmers market. Two Friends also walked around handing out flyers regarding the book sale. Friends answered questions asked by the public. There were also several requests for men's magazine subscriptions. Pat suggested a possible survey on magazines that may be popular, offered to fund subscriptions
2. While at Farmers Market an organization, Prism, that works with invasive species education, offered to run a free program at the library

H. Report of the President

1. ACT meeting will be held in August/September, dates TBA

I. Old Business

1. None at this time

J. New Business

1. Motion by Josefiak to review and approve Rules of Conduct Policy
Seconded by Clifford 5 aye, 0 nay
2. Motion by Josefiak to review and approve Gift & donor Recognition Policy
Seconded by Dobe 5 aye, 0 nay
3. Discussed outreach programs with West Seneca Schools . Library is happy to be maintaining relationship with West Seneca school system and their librarians

K. Public Comment

1. None at this time

L. Adjournment @ 4:46pm., Motion by Josefiak, seconded by Clifford
Next meeting, September 22, 2021@4:00pm