

West Seneca Public Library

Library Board of Trustees Meeting Minutes

June 21 @ 4:00pm in the Large Community Room

A. Call of the Roll

- Present: Jessica Casamassa, Amanda Cleesattel, Jennifer Dobe, Cynthia Johnson, William Josefiak
- Excused: Robert Alessi (Library Director)
- Guest(s): Susan Kims

B. Approval / Changes to Agenda: none

C. Minutes of Preceding Meeting (May 2023) – none

D. Report of the Director – given by board president William Josefiak on behalf of Robert Alessi

See May 2023 documents posted

- Library Discards Book sale will run Aug 2-5, 2023 with lower prices due to inventory. Board members volunteered to help with this sale. Sale to be held in Makers Space due to volunteer/staffing needs. Board members also intend to table the event to recruit more Friends of the Library members (Jessica & Amanda)
- Town not to match a NY construction grant for doors at this time

E. Report of the Treasurer:

See May 2023 documents posted

- County account statement May 2023
- Local account statement May 2023 (inquiry about closing zero balance account)
- Summary of accounts May 2023
- Check abstract and approvals May 2023

Motion to approve: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

F. Report of the Friends of the Library:

- See above for August 2023 book sale and Friends of the Library recruitment
- Friends of the Library will participate in the August National Night Out and the West Seneca Farmers' Market

- There was a zoom meeting for the Friends of the Library chapters around the B&ECPL system. The main themes were new member recruitment as well as managing book donations (patron drop offs).

G. Report of the President:

- Central library CFO Ken Stone retiring. Board members wish to express their gratitude to Ken for his work and dedication to the library.

E. Old Business: none

F. New Business:

- Secretary Amanda Cleesattel notes there were no compliance issues reported in the past year (2022-2023). This fulfils the annual compliance reporting obligation.
- The board approves of using rotary funds for the purchase of Citizen Science kits for a total of \$1,250.
- The board also approves the purchase of new children's books (to replace aged/worn children's books in the amount of \$2,000.

Motion to approve: William Josefiak

Second: Amanda Cleesattel

Ayes: all

Nays: none

G. Public Comment: none; no community members present

Adjournment @ 4:56pm

Motion: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

Next Regular Meeting: Wed, July 19th, 2023 @ 4pm

Respectfully submitted by Amanda Cleesattel, Secretary