

West Seneca Public Library

Library Board of Trustees Meeting Minutes

September 21, 2022 @ 4:00 pm in the Large Community Room

- A. Call of the Roll– Meeting called to order at 4:00pm
- Present: Amanda Cleesattel, Cynthia Johnson, William Josefiak, Susan Kims
 - Excused: Jennifer Dobe
 - Guest(s): Jessica Casamassa, Robert Alessi (Library Director)
- B. Approval / Changes to Agenda: none
*Note no meeting August 2022
- C. Minutes of Preceding Meeting (July 20, 2022)
- No changes
- Motion to approve:** William Josefiak
Second: Amanda Cleesattel
Ayes: all
Nays: none
- D. Report of the Director – See July & August 2022 documents posted
- Return of local author talks since COVID
 - Emily M conducted/booked many weekly and special programs during the summer months
 - Reading Rover received well in community/from parents in the school per guest Jessica (from West Seneca schools)
 - Posting for part time librarian (Robert)
 - V helping with youth programs and West Seneca Bee article in Pat and Laura’s absence
 - Cindy Solly/Art Society may collaborate with us to help restore book carts with painting
 - Successful Friends of the Library book sale in August (rest of books will go to Salvation Army)
 - VIP library perks discount program rolled out (trifold available for patrons)
 - Per guest (Jessica from WS Schools) Reading Rover to be at East v West football game with age appropriate books available
 - Guest (Jessica) inquired about e card in library system. Currently, patrons may take pictures of their library cards.
 - More guest/local authors coming; specifically one related to West Seneca, October Storm & Buffalo Bills and another Mystery writer
 - Trustee education policy in effect per NYSED effective January 1, 2023
- E. Report of the Treasurer: See July & August 2022 documents posted
- County account statement July & August 2022

- Local account statement July & August 2022
 - Electric rates budgeted per year
- Summary of accounts July & August 2022
- Check abstract and approvals July & August 2022
- 6 checks for board approval at this meeting (see documents posted for details)

Motion to approve: William Josefiak

Second: Cynthia Johnson

Ayes: all

Nays: none

F. Report of the Friends of the Library (from Cynthia Johnson):

- Sponsored 15 children's events over the summer (July & August)
- Something to do bags successful
- Farmers market, night out, and book sale were recent events by Friends of the Library

G. Report of the President:

- ACT board meeting cancelled/postponed for September due to passing of ACT President. ACT board to meet in the next two weeks for future planning.
 - i. The board recognize the advocacy efforts and dedication of the ACT President.
- Rob/Director will look into using West Seneca as future site for next (October/November) ACT meeting
- National Banned Book week this week

H. Old Business:

- Letter of support submitted for UB CSPAN lab

I. New Business:

- Update to Rules of Conduct Policy (redlined to show edits)
 - Change in policy to clarify the prohibition of the filming of patrons
 - Narcan in the library- training offered by Erie County and suggested by Director of Buffalo and Erie County Public Libraries for branches. West Seneca library open to the possibility of having Narcan on site after training was presented. ECDOH will provide stock free of charge should library support it.

Motion to approve updated Rules of Conduct Policy & Narcan implementation and training-training to occur before implementing:

William Josefiak

Second: Amanda Cleesattel

Ayes: all

Nays: None

- Library Board of Trustees vacancy. Resumes received and being considered.

J. Public Comment: see above (Jessica's input)

Adjournment @ 5:15 pm

Motion: William Josefiak
Second: Amanda Cleesattel
Ayes: all
Nays: none

Next Regular Meeting: Wed, October 12th, 2022 @ 4pm

Respectfully submitted by Amanda Cleesattel, Secretary