

West Seneca Library Board

Minutes for June 23, 2021

A. Call of the Roll: Kelly Clifford, Jennifer Dobe, Cynthia Johnson, William Josefiak

Guests: Robert Alessi

Excused: Pat Wass

B. Approval/changes - none

C. Minutes of Preceding meeting - April 21 , 2021 and May 19, 2021 : motion by Dobe, seconded by Josefiak. Motion carried unanimously

D. Nominations and Elections of Officers, if any – none

*Note: West Seneca was designated a part of the orange zone micro-cluster in Erie County and on 11/20/2020, the library transitioned to curbside service only. The library reopened to the public on 1/5/2021 and services (open or curbside only) were determined weekly based on the West Seneca Public Library's Covid-19 Micro-cluster Plan and data received every Monday from the Erie County Department of Health. On 1/27/21, the Governor announced that NYS was lifting the orange and yellow zones that were in place in Erie County, meaning we will no longer be week-to-week in determining whether we are open or curbside.

Collection Development

WSE - 2021 Funds-

AV= \$808.12

MAT= \$3,250.15 - \$858.58 (est. discount price) = \$2,391.57

Outreach/Meetings/Library Visits

5/1 ACT Meeting; Meeting with Bill Josefiak

5/3 Aspire WOW Zoom Q&A; Meeting with Bill Josefiak; Town Board Meeting

5/12 Zoom Manager Meeting

5/19 West Seneca Public Library Board of Trustees meeting

5/20 Meeting with Town Attorney, Chief of Staff, Paul Notaro, Bill Josefiak, Pat Wass

5/21 Call with Emily Marcus of Assemblyman Patrick Burke's office

5/27 Facebook Training for B&ECPL Editors webinar

E. Report of the Director – Robert Alessi

1. Reviewed programming. Beginning to return to in-person events. This has included Dungeons & Dragons, Knitting Club, Art Studio
2. Booking of the community Room is now open. We Continue to use the same system. Have not heard back from Town or Town Attorney regarding any changes
3. Some COVID-19 restrictions will be lifted on Saturday. A few examples noted were computer usage, storytime in –person, covered beverages allowed, return of some furniture

F. Report of the Treasurer

1. County account statement May 2021
2. Local account statement May 2021
3. Summary of accounts May 2021
4. Check abstract and approvals Motion made by Josefiak, seconded by Clifford, 4 aye, 0 nay
5. Payroll Reports through PP#9 and PP#11

G. Report of the Friends of the Library

1. None at this time

H. Report of the President

1. No business, thank you for changing meeting date

I. Old Business

1. None at this time

J. New Business

1. Motion by Josefiak to approve all policies listed with changes to Procurement Policy (primarily company name changes) only and accept as they are written: Distribution Policy, Bulletin Board Police, Procurement Policy, Lost & Found Policy, Claims Audit Policy , seconded by Dobe 4 aye, 0 nay
2. Motion to approval 2021 Annual System Contract by West Seneca Board of Trustees by Josefiak, seconded by Johnson 4 aye, 0 nay

K. Public Comment

1. None at this time

- L. Adjournment @ 4:40pm., Motion by Josefiak, seconded by Dobe
Next meeting, July 21, 2021@4:00pm