

West Seneca Public Library

Library Board of Trustees Meeting Agenda

March 23, 2022 @ 4:00pm in the Large Community Room

A. Call of the Roll

- Present: Amanda Cleesattel, Jennifer Dobe, Cynthia Johnson, William Josefiak, and Patricia Wass
- Excused: none
- Guest(s): Robert Alessi (Library Director) & Susan Kims

B. Approval / Changes to Agenda: none

C. Minutes of Preceding Meeting (February 2022) –

- Correct Jennifer Dobe’s name
- Edit next meeting date due to change in meeting date from March 16th, 2022 to March 23rd, 2022. Time and location unchanged.

Motion to approve: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

D. Report of the Director – See February 2022 documents posted. Additional points of conversation listed below:

- Robert Alessi attended a webinar entitled “Robert’s Rules of Order” which he will share with the board (since the taking of these minutes, the webinar has been shared).
- No significant concerns related to the library were noted from inquiry from board member Amanda Cleesattel.
- Board president inquired about 3d printer. Overall Robert has taken the lead on learning and maintaining the 3d printer.
- Books and Barks book club being run by Amanda Cleesattel now.

E. Report of the Treasurer:

- County account statement February 2022
- Local account statement February 2022
- Summary of accounts February 2022
- Check abstract and approvals February 2022

Motion to approve: William Josefiak

Second: Patricia Wass

Ayes: all

Nays: none

F. Report of the Friends of the Library:

- Cynthia Johnson now holds the role of president previously held by Patricia Wass. The board extends its deepest gratitude for Patricia's dedication as a friend of the library. Robert Alessi wrote a tribute to Patricia on the library website.
- Friends of the Library are working on deaf access services. A possible sign language class may be offered as part of this effort.
- Friends of the library distributed 545 "something to do" bags in 2022.
- Upcoming fundraising book sale August 3-6th and possibly through the 8th.
- No summer reading kickoff this year
- Friends of Library to be present at West Seneca Farmer's Market July 21st, 2022.
- Next Friends of the Library meeting June 2nd, 2022.

E. Report of the President:

- ACT meeting of introduction to new Library Executive Director, May 7th 2022 from 9am-12noon.
 - i. Each library will have an overview including population, circulation, and pictures
 - ii. The new Executive Director will present
 - iii. Q&A to conclude May 7th, 2022 meeting
 - iv. Picture taken this meeting of both board of trustees and board of trustee with Director of West Seneca Library
 - v. **Action Item:** Any questions for this meeting, from our board, should be submitted to Robert Alessi (Director of West Seneca Library).

F. Old Business: none

G. New Business: Of the \$5,000 budgeted and approved to spend from Rotary Club funds in 2022, \$1,500 of that will start being used for the Children's Readers Room as well as adding to the children's collection materials.

Motion to approve: William Josefiak

Second: Cynthia Johnson

Ayes: all

Nays: none

H. Public Comment: none; no community members present

Adjournment @ 4:47pm

Motion: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

Next Regular Meeting: Wed, April 20th, 2022 @ 4pm

Respectfully submitted by Amanda Cleesattel, Secretary