

West Seneca Public Library
Library Board of Trustees Meeting Minutes
May 24, 2023 @ 4:00 pm in the Large Community Room

- A. Call of the Roll– Meeting called to order at 4:06pm
- Present: Amanda Cleesattel, Jennifer Dobe, Cynthia Johnson, Jessica Casamassa
 - Excused: William Josefiak (Jessica Casamassa chairing meeting)
 - Guest(s): Robert Alessi (Library Director)

B. Approval / Changes to Agenda: none

- C. Minutes of Preceding Meeting: (April 19, 2023)
- No changes.

Motion to approve: Jennifer Dobe

Second: Cynthia Johnson

Ayes: all

Nays: none

- D. Report of the Director – See April 2023 documents posted for details
- Director engaging with West Senior for volunteer opportunity promotion/awareness
 - New hire: senior page position filled
 - NY state budget passed with construction aid (for libraries) higher than anticipated; will contact town re: potential grant for doors from state construction aid
 - Trojans Take Action (East Senior) will be helping with painting “drive-in movie cars” (boxes)

- E. Report of the Treasurer: See April 2023 documents posted
- County account statements April 2023
 - Local account statement April 2023- discussed possible use of local construction fundraiser account for doors if necessary- possible match
 - Summary of accounts April 2023
 - Check abstract and approvals April 2023

Motion to approve: Jessica Casamassa

Second: Jennifer Dobe

Ayes: all

Nays: none

- F. Report of the Friends of the Library (from Cynthia Johnson):
- Chef Shannon no longer option for community event due to cost
 - David O’Donnell presented last week about his butterfly farm. Possibly returning for summer children’s program
 - August 10th farmer’s market with Friends of the Library (possibly national night out on August 1)

- Two expenses: buttons and circle cutter
- Renewed Book Page for another year
- Zoom meeting of Friends of the Library council; discussed book donations/disposal

G. Report of the President:

- May 20th ACT meeting occurred with info shared on director selection, recruiting new trustees, state aid for library construction, intellectual freedom, sustainability and more

H. Old Business:

- None to review

I. New Business:

- Comptroller's report submitted to state and reviewed with Board Treasurer
- Board of Trustees President and Library Director reviewed Bylaws (for update). Several changes to pronouns used in the policy.

Motion to approve proposed updates/changes to bylaws:

- Motion: Jennifer Dobe
 - Second: Jessica Cassamassa
 - Ayes: all
 - Nays: None
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- Naming of meeting rooms discussed – tabled at this point in time pending additional information

J. Public Comment: none

Adjournment @ 4:44pm

Motion: Jessica Cassamassa

Second: Amanda Cleesattel

Ayes: all

Nays: none

Next Regular Meeting: June 21, 2023 @ 4pm

Respectfully submitted by Amanda Cleesattel, Secretary