

West Seneca Public Library
Library Board of Trustees Meeting Minutes
September 27, 2023 @ 4:00 pm in the Large Community Room

- A. Call of the Roll– Meeting called to order at 4:02pm
- Present: William Josefiak, Amanda Cleesattel, Jennifer Dobe, Cynthia Johnson, Jessica Casamassa
 - Excused: None
 - Guest(s): Robert Alessi (Library Director) & Susan Kims

- B. Approval / Changes to Agenda: none

- C. Minutes of Preceding Meeting: (July 2023)
- Correct Cassamassa to Casamassa

Motion to approve: William Josefiak
Second: Jennifer Dobe
Ayes: all
Nays: none

- D. Report of the Director – See July & August 2023 documents posted for details
- Expanded sports lending material selection since July
 - Vacancy for senior page
 - Updated change/title upcoming in future library policies and procedures due to CFO Ken Stone retirement (new Library system Assistant Deputy Director – Controller is Emily Patronik)
 - Citizen Science Kits now open to check out and have already shown interest
 - Library has recently distributed 3 cases of covid test kits
- E. Report of the Treasurer: See July & August 2023 documents posted
- County account statements July & August 2023 (increase in printing revenue)
 - Local account statement July & August 2023
 - Summary of accounts July & August 2023
 - Northwest construction and makerspace (tech account) accounts closed
 - Check abstract and approvals July & August 2023

Motion to approve: William Josefiak
Second: Amanda Cleesattel
Ayes: all
Nays: none

- F. Report of the Friends of the Library (from Cynthia Johnson):
- Sept 25th friends meeting with 18 attendees (new faces)
 - New co-president Cindy Hager (in conjunction with Cynthia Johnson)

- G. Report of the President:

- ACT meeting November 18th at Merriweather library
- Banned book week (first week of October): display being put up in front of library

H. Old Business:

- None to review

I. New Business:

- **Motion to approve updated FOIL and Investment policies**
 - Motion: William Josefiak & William Josefiak
 - Second: Cynthia Johnson & Amanda Cleesattel
 - Ayes: all
 - Nays: None
- **Motion to approve Rotary grant funds to be used for children's nonfiction books (\$3,000)**
 - Motion: William Josefiak
 - Second: Amanda Cleesattel
 - Ayes: all
 - Nays: None

J. Public Comment: none

Adjournment @ 4:47pm

Motion: Jessica Casamassa
Second: Amanda Cleesattel
Ayes: all
Nays: none

Next Regular Meeting: October 18th, 2023 @ 4pm
Respectfully submitted by Amanda Cleesattel, Secretary