

West Seneca Library Board

Minutes for July 29, 2020 @ 10am

- A. Call of the Roll: Kelly Clifford, Jennifer Dobe, Cynthia Johnson, William Josefiak
Pat Wass (via GoToMeeting)

Guests: Robert Alessi

- B. Approval/changes - none
- C. Minutes of Preceding meeting - Special Meeting July 1, 2020 : motion by Josefiak, seconded by Dobe. Motion carried unanimously.
- D. Nominations and Elections of Officers, if any - n/a

*Note: As a result of the COVID-19 pandemic and Gubernatorial workforce reduction orders, all B&ECPL libraries temporarily closed beginning 3/17/2020. The West Seneca Public Library reopened for curbside service on 6/8/2020 and for limited hours/transactional services inside the building on 6/22/2020.

Report of the Director – Robert Alessi

Collection Development

WSE – 2020 Funds-

AV= \$1,471.69

MAT= \$2,472.12-\$ (est. discount \$) = \$1,664.87

Outreach/Meetings/Library Visits

- 6/10 Manager Meeting w/ Administration via Zoom
- 6/12 Contracting Library Director Meeting via Zoom
- 6/17 West Seneca Library Board Meeting via GoToMeeting
- Webinars viewed/attended by staff (Emily): Getting Started with Virtual Storytimes

Misc.

- June 8, 2020 opened for curbside service. June 22, 2020 open to public with partial hours and programming online which included curbside when requested (utilized about 1-2 times a day)
- Central requested we submit 2021 personnel budget requests with potential scenarios depending upon funding

E. Report of the Treasurer

1. County account statement June 2020
2. Local account statement June 2020
3. Summary of accounts through June 2020
4. Check abstract and approvals. Motion made by Josefiak, seconded by Clifford.
5 aye, 0 nay
5. System Paid budget Analysis as of 5/31/2020
6. Payroll reports (PP#2, PP#11, and PP#13) Surplus of monies due to closing and part time staff not working

F. Report of the Friends of the Library

1. No report at this time

G. Report of the President

1. Thank you for staff for hard work during this COVID-19 pandemic

H. Old Business

1. None at this time

I. New Business

1. New hours/expanding hours: Monday 12-7, Tuesday 9-4, Wednesday 9-4, Thursday 12-7, Friday 9-4, Saturday 10-4 Motion by Dobe, seconded by Josefiak. 5 aye, 0 nay
2. Rotary Concept Collection materials grant to be used for purchase of books up to \$600.00. Motion made by Josefiak, seconded by Johnson. 5 aye, 0 nay
3. In response to last meeting inquiry regarding air purifiers and attempt to be proactive, discussed purchasing Clark Air Systems air filtrations. Will utilize fundraising monies. Motion made by Josefiak to purchase 5 units (to be placed in high traffic areas, with 5 year warranty) @\$585.00 per unit. 5 aye, 0 nay
4. Central has now recommended books be quarantined for 96 hours. Library has need for 2 more booktrucks. Motion made by Josefiak, seconded by Dobe to purchase two carts to total up to \$900.00 5 aye, 0 nay.

J. Public Comment

1. None at this time

K. Adjournment @ 10:35 am., Motion by Josefiak, seconded by Clifford

Next meeting, Wednesday, September 9, 2020 @ 10:00am