

West Seneca Public Library

Library Board of Trustees Meeting Minutes

November 30, 2022 @ 4:00 pm in the Large Community Room

- A. Call of the Roll– Meeting called to order at 4:06pm
- Present: Amanda Cleesattel, Cynthia Johnson, William Josefiak, Jennifer Dobe, Jessica Casamassa
 - Excused: None
 - Guest(s): Susan Kims (Town Board Liaison), Robert Alessi (Library Director), two local “Participation in Government” students Emma & Angelina.

- B. Approval / Changes to Agenda: none

- C. Minutes of Preceding Meeting:

- Change 10/12/2022 minutes E. Report of Treasurer second to Cynthia Johnson, not Jennifer Dobe

Motion to approve: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

- D. Report of the Director – See October 2022 documents posted

- Amana Garden club brought displays for indigenous people’s displays and will continue partnership with December holiday displays
- West Seneca Art Society: West Seneca Library Board of Trustees will review proposals for mural ideas in the makerspace pending potential grant procurement
- Reminder: auto renewals counting towards circulation (since going fine free)
- Position updates: Jordan Roeder filled part-time librarian position; Judi Romaszko, clerk-typist, pt, resigned and position to be filled internally; will be posting for replacement senior page (since senior page will fill clerk-typist, pt position), children’s librarian Emily Moser retiring by end of the year.
 - Board of trustees to collaborate around ideas for recognition of dedication from Emily (send ideas to Director of WS Library)
 - 7% budget increase proposed (as opposed to traditional 2% from county- due to fine free, rising costs, etc) and likely to be approved.

- E. Report of the Treasurer: See November 2022 documents posted

- County account statement November 2022
- Local account statement November 2022
- Summary of accounts November 2022
- Check abstract and approvals November 2022

- Five checks for board approval at this meeting (see documents posted for details)
- WS Library Director attended state budget meeting with representative of Assemblyman Patrick Burke; messages regarding library aid and construction aid received positively
 - Upcoming budget meeting with State Senator Patrick Gallivan

Motion to approve: William Josefiak

Second: Jennifer Dobe

Ayes: all

Nays: none

F. Report of the Friends of the Library (from Cynthia Johnson):

- Thanksgiving Tales successful
- Hosted author visit Nov. 14
- Friends of Library council (large group) meeting via Zoom- main topic to get new members
 - Efforts to engage businesses as well

G. Report of the President:

- ACT meeting will be at West Seneca Library January 21st
 - i. West Seneca Trustees to assist
- Future (2023) West Seneca Public Library Board of Trustees review of bylaws

H. Old Business:

- Narcan training to be scheduled when new staffing is stabilized

I. New Business:

- Welcome new trustee member Jessica!
- **Motion to approved updated calendar for 2023**
 - Motion: William Josefiak
 - Second: Cynthia Johnson
 - Ayes: all
 - Nays: None

Motion to approve updated Library Study Room Policy (minor updates for clarity):

Motion: Jennifer Dobe

Second: William Josefiak

Ayes: all

Nays: None

Motion to approve 2023 West Seneca Board of Trustees meeting dates

January 18, February 15, March 15, April 19, May 24, June 21, July 19, September 20, October 18, and November 29, 2023 @ 4pm in West Seneca Public Library Large

Community room:

Motion: William Josefiak
Second: Jennifer Dobe
Ayes: all
Nays: None

Motion to approve purchase of additional Vox/Wonderbooks books, due to demand, (\$2,600 from Assemblyman Burke funds):

Motion: Jennifer Dobe
Second: William Josefiak
Ayes: all
Nays: None

West Seneca Public Library Board of Trustees wishes to continue in person meetings and will pursue any necessary changes to support virtual attendance in the future if needed.

J. Public Comment: none

Adjournment @ 5:00 pm

Motion: William Josefiak
Second: Amanda Cleesattel
Ayes: all
Nays: none

Next Regular Meeting: January 18, 2022 @ 4pm

Respectfully submitted by Amanda Cleesattel, Secretary