

**West Seneca Public Library**  
**Board Meeting Agenda - January 15, 2020**

A. Call of the Roll.

B. Approval / Changes to Agenda.

C. Minutes of Preceding Meeting.

1. November 20, 2019

D. Nominations and Elections of Officers, if any.

E. Report of the Director.

1. November & December 2019 Reports
2. Updated B&ECPL System Policies:
  - a. Confidentiality of Library Records
  - b. Internet Safety & Acceptable Use Policy
  - c. EEO Anti-Harassment Policy
  - d. Sexual Harassment Prevention Policy
  - e. Volunteer Program Policy
  - f. Free Direct Access Plan
3. 2019 Contract Extension and 2020 Budget Schedules
4. New web site

F. Report of the Treasurer.

1. County account statements November & December 2019
2. Local account statement November & December 2019
3. Summary of accounts through December 2019
4. Payroll statement through PP24
5. Check approvals
6. Annual Comptroller's Report Extension Request

G. Report of the Friends of the Library.

H. Report of the President.

1. ACT Meeting update

I. Old Business

1. Claims Audit Policy update
2. FOIL Policy update

J. New Business.

1. Sign annual Conflict of Interest Policy statements
2. Add Open Hours for Kids Day w/ Chamber of Commerce Sat, April 4
3. 2020 Library Board of Trustees Meeting Schedule
4. Maker Space materials for purchase

K. Public Comment.

L. Adjournment.