

West Seneca Public Library
Board Meeting Minutes - February 19, 2020

A. Call of the Roll - Jen Dobe, Cynthia Johnson, Bill Josefiak, Pat Wass
Absent- Kelly Clifford Guests- Robert Alessi

B. Approval / Changes to Agenda. - None

C. Minutes of Preceding Meeting.

- January 15, 2020 - Motion by Josefiak , seconded by Dobe
Motion carried unanimously.

D. Nominations and Elections of Officers- None

E. Report of the Director. - Robert Alessi

Building

- Town installed new door in Friends storage room and reinstalled wall shelving
 - Town installed door stop on new emergency exit maintenance closet door

Collection Development

WSE - 2020 Funds- Materials & AV Budget now available

AV= \$1,975

MAT= \$5,718 - \$575.33 (est. discount cost) = \$5,142.67

Outreach/Meetings/Library Visits

- 1/8 Manager's Meeting @ CEN
- 1/8 Jackie Ganim-DeFalco re: potential donation/memorial for her mother and Scrabble Club founder Rita Ganim
- 1/15 Contracting Director meeting @ REI
- 1/17 WNYLRC Library Advocacy w/ Assemblyman Patrick Burke @ OPK
- 1/21 Friends meeting (including new web site presentation)
- 1/22 Pat Wass re: Friends programming dates

Misc.

- Annual extension request for filing Comptroller's Report approved to May 1, 2020

- Supervisor meeting on Feb.4th
- No more plastic bags will be given to patrons as of March 1st due to the new law.
- Free reusable bags will be distributed one per family per day as a replacement.
- Census 2020 – Library will receive promotional materials (buttons, stickers, banners) in early March - April 1st through the summer. We will be letting people know they can fill out the Census forms here.

F. Report of the Treasurer.

- County account statement January 2020
- Local account statement January 2020
- Summary of accounts through January 2020
- Check abstract and approvals – motion by Josefiak, seconded by Dobe 4 ayes, 0 nays
- 2019 System Paid Budget Analysis/Expenses
- M&T Account Type Update
- Payroll statement through PP27
- M &T Account- All accounts have been converted to non-profit with no fees.

G. Report of the Friends of the Library.

1. “Know Your Backyard” by The West Seneca Environmental Commission Wednesday, March 11, 6:30 pm
 - Next Friends meeting- February 19, 2020 6:30 pm

H. Report of the President.

- Specific Outline given for ACT meeting on March 14th at the downtown library.
- Discussed updated contract revisions to be presented and voted on at March 14th ACT meeting .
- Outline of discussion points for the Library Celebration were handed out for future meeting.
- Trustee Frank Housh will be the liason to the West Seneca Library.

I. Old Business - None

J. New Business.

1. Staff Meeting on Wed. May 20, 2020. Attendance and closing of the library approved by the Board. Motion made by Josefiak, seconded by Dobe. 4 ayes, 0 nays

2. Summer Reading Program – to be reviewed/approved by the West Seneca Town Board for Fri, June 19,2020. Extended Library hours to 8:00 pm

Motion by Josefiak, seconded by Wass 4 ayes, 0 nays

3. Approved up to \$700 for purchasing a cleaning device for cleaning the windows. Motion by Josefiak, seconded by Dobe 4 ayes, 0 nays

4. Presented potential costs for A/V equipment for community rooms.

Board approved the possibility of sharing the cost of a TV, for the meeting room, with the Town. Motion by Josefiak, seconded by Wass. 4 ayes, 0 nays

K. Public Comment. - None

L. Adjournment. At 5:45 pm Motion by Josefiak, seconded by Dobe

Next Regular Meeting: Wednesday, March 18, 2020 @ 4:15pm