West Seneca Public Library
Board Meeting Minutes – February 19, 2020

A. Call of the Roll – Jen Dobe, Cynthia Johnson, Bill Josefiak, Pat Wass
   Absent- Kelly Clifford       Guests- Robert Alessi

B. Approval / Changes to Agenda. - None

C. Minutes of Preceding Meeting.
   • January 15, 2020 - Motion by Josefiak, seconded by Dobe
     Motion carried unanimously.

D. Nominations and Elections of Officers- None

E. Report of the Director. – Robert Alessi

   Building
   • Town installed new door in Friends storage room and reinstalled wall shelving
   • Town installed door stop on new emergency exit maintenance closet door

   Collection Development
   WSE – 2020 Funds- Materials & AV Budget now available
   AV= $1,975
   MAT= $5,718 - $575.33 (est. discount cost) = $5,142.67

   Outreach/Meetings/Library Visits
   • 1/8 Manager’s Meeting @ CEN
   • 1/8 Jackie Ganim-DeFalco re: potential donation/memorial for her mother and
     Scrabble Club founder Rita Ganim
   • 1/15 Contracting Director meeting @ REI
   • 1/17 WNYLRC Library Advocacy w/ Assemblyman Patrick Burke @ OPK
   • 1/21 Friends meeting (including new web site presentation)
   • 1/22 Pat Wass re: Friends programming dates

   Misc.
   • Annual extension request for filing Comptroller’s Report approved to May 1, 2020
• Supervisor meeting on Feb.4th
• No more plastic bags will be given to patrons as of March 1st due to the new law.
• Free reusable bags will be distributed one per family per day as a replacement.
• Census 2020 – Library will receive promotional materials (buttons, stickers, banners) in early March - April 1st through the summer. We will be letting people know they can fill out the Census forms here.

F. Report of the Treasurer.
  • County account statement January 2020
  • Local account statement January 2020
  • Summary of accounts through January 2020
  • Check abstract and approvals – motion by Josefiak, seconded by Dobe 4 ayes, 0 nays
  • 2019 System Paid Budget Analysis/Expenses
  • M&T Account Type Update
  • Payroll statement through PP27
  • M &T Account- All accounts have been converted to non-profit with no fees.

  1. “Know Your Backyard” by The West Seneca Environmental Commission Wednesday, March 11, 6:30 pm
  • Next Friends meeting- February 19, 2020 6:30 pm

H. Report of the President.
  • Specific Outline given for ACT meeting on March 14th at the downtown library.
  • Discussed updated contract revisions to be presented and voted on at March 14th ACT meeting.
  • Outline of discussion points for the Library Celebration were handed out for future meeting.
  • Trustee Frank Housh will be the liason to the West Seneca Library.

I. Old Business - None

J. New Business.
  1. Staff Meeting on Wed. May 20, 2020. Attendance and closing of the library approved by the Board. Motion made by Josefiak, seconded by Dobe. 4 ayes, 0 nays
2. Summer Reading Program – to be reviewed/approved by the West Seneca Town Board for Fri, June 19, 2020. Extended Library hours to 8:00 pm
   
   Motion by Josefiak, seconded by Wass 4 ayes, 0 nays

3. Approved up to $700 for purchasing a cleaning device for cleaning the windows. Motion by Josefiak, seconded by Dobe 4 ayes, 0 nays

4. Presented potential costs for A/V equipment for community rooms.

   Board approved the possibility of sharing the cost of a TV, for the meeting room, with the Town. Motion by Josefiak, seconded by Wass. 4 ayes, 0 nays

K. Public Comment. - None

L. Adjournment. At 5:45 pm Motion by Josefiak, seconded by Dobe

   Next Regular Meeting: Wednesday, March 18, 2020 @ 4:15pm