

West Seneca Library Board

Minutes for November 15, 2017

In attendance: Kelly Clifford, Jennifer Dobe, William Josefiak, Cynthia Johnson, Patricia Wass

Absent:

Guests: Kathleen Goodrich, Councilman Eugene Hart, Michael Wass

Approval of minutes for October 4, 2017: motion by Dobe, seconded by Johnson. Motion carried unanimously.

Library Director's Report – Kathleen Goodrich

1. Attended BECPL budget Hearing @Erie County Hall and discussed budget and library usages
2. Attended NYLA conference @Saratoga Springs and participated in many valuable workshops
3. Part of community outreach included manning a table at Market in the Square selling tickets to Chicken BBQ fundraiser and promoting library services. Thank you to Emily Moser and Pat Wass for assisting and their time at the Market
4. Very successful Chicken BBQ, sold out! Breakdown includes the following: Dinners \$1597, Split Club, \$78, Basket Raffle \$500, Bon Ton coupon books \$140
5. Donation received from Mr. and Mrs. Daniel Nowacki for \$100.00
6. Thank you to Cindy Johnson and Katie Nowak for selling Bon Ton coupon books

Treasurer's Report – Jennifer Dobe

1. Spending is in line and on target for the year

Friends of the Library – Patricia Wass

1. Program being held on Saturday, November 18, 2017 by UB, article announcing program was published in the West Seneca Bee

President's Report – Bill Josefiak

1. Discussed Chicken BBQ, made suggestion to include BBQ ribs next year
2. Bill, Kathy, Emily spoke to Mid-City representative regarding furniture for offices. Made changes and adjusted invoices from \$22,000.00 to \$13,300.00
3. P.O. office furniture invoice needs 50% deposit, Motion made by Josefiak, seconded by Dobe. Motion carried unanimously
4. Received letter from Central/Mary Jean Jakubowski regarding 20.5 hours per week of staffing during non-open library hours. Requested meeting with Ken Stone to discuss
5. Discussed Maker Space policies
6. Discussed how as trustees we can communicate better. Initially suggested a blog, it was recommended to develop a closed Facebook page. Bill attending meeting to discuss this option

Old Business:

1. Michael Wass expressed concerns regarding quotations and purchase orders. Purchasing agent for the BECPL has been contacted twice regarding the issues. She has explained/clarified these issues and they have been resolved to the satisfaction of the West Seneca Board of Trustees

New Business:

1. Councilman Eugene Hart confirmed that town will pay for library furniture (main part of library) and also asked for donation letter as one company has expressed an interest in donating \$10,000.00. Also clarified town budget that included a reduction of maintenance and repair of the library
2. Future meeting date: December 4, 2017, January 24, February 7, March 24, 2018
all @ 4:30 p.m.

Adjourned at 5:50 p. m., Motion by Josefiak, seconded by Dobe