

West Seneca Library Board

Minutes for October 4, 2017

In attendance: Kelly Clifford, Jennifer Dobe, William Josefiak, Cynthia Johnson, Patricia Wass

Absent:

Guests: Kathleen Goodrich, Michael Wass

Approval of minutes for September 6, 2017: motion by Josefiak, seconded by Wass. Motion carried unanimously.

Library Director's Report – Kathleen Goodrich

1. Attended meeting at Clark Patterson to discuss furniture for new library
2. Received 100 coupon books to sell at BonTon, sold 5 for profit of \$25.00
3. Received call from Juanita Casillo (National Fuel). Company has Employee donation incentive that allows staff to designate where they would like to contribute. Thomas Healy has chosen West Seneca Library to donate to in 2018. The library will receive a check in July 2018 and one check in January 2019
4. Received \$5000.00 check from Bulletin Aid Grant for technology from Sen. Patrick Gallivan
5. Viewed October pamphlets which are also available on WE library website
6. Attended Directors meeting – discussed following: Cost increase at Explore and More, Claims Auditor role, possibility of opening on Sunday
7. Discussed State controller sent email to some library treasurers regarding monies over \$1000.00
8. Monies due for RFID gates
9. Incident report filed, Sarah Akers followed up and spoke to patron's mother, child has no injuries

Treasurer's Report – Jennifer Dobe

1. Spending is in line and on target for the year
2. Voted to pay for RFID by placing monies from CD in checking account to pay \$6933.89. Motion by Josefiak, seconded by Dobe. Motion carried unanimously

Friends of the Library – Patricia Wass

1. John Koerner presentation was well attended by 80 people. Thank you to the following: Mary Josefiak had tables all set up and decorated, Friends sold tickets to Chicken Dinner fundraiser, passed out flyers, Miss Emily had a book tower raffle, David Spahn assisted with computer
2. John Koerner wishes to launch his next book at the new library, will check with his publisher
3. Friends have volunteered to help with Chicken dinner as well as donate baskets for raffle
4. Will call Market in the Square regarding selling tickets for Chicken dinner fundraiser
5. Met with West Seneca School librarians to discuss fundraising activities, WSE school board approved endeavor. Meeting tonight with Kathy, Bill at Winchester School to discuss donation jugs

President's Report – Bill Josefiak

1. ACT meeting to be held on Saturday, November 4, 2017
2. Set-up trustee blog through Central library to afford opportunities to share ideas, problems/solutions
3. Paul Notaro agreed to meet with trustees to discuss, clarify use of large shared conference room and develop letter of understanding. Asked to list concerns before meeting, will do so after October 16, 2017 fundraising meeting. Meeting with Paul will be held Thursday, October 19, 2017

Old Business:

New Business:

1. Michael Wass discussed concerns regarding: quotation, purchase order, invoice of RFID gates
2. Viewed Claim voucher, discussed use of within West Seneca library, form of record keeping
3. Future meeting date: November 15 , 2017 all @ 4:30 p.m.

Adjourned at 5:40 p. m., Motion by Dobe, seconded by Wass.