

West Seneca Library Board

Minutes for September 23, 2015

In attendance: Kelly Clifford, Jennifer Dobe, Debbie Eiss, William Josefiak, Cynthia Johnson

Absent: Julie Korczynski

Guests: Kathleen Goodrich, Patricia Wass

Approval of minutes for June 24, 2015: motion by Dobe, seconded by Josefiak. Motion carried unanimously.

Library Director's Report – Kathleen Goodrich

1. Displayed bookmark for possible donation fundraiser
2. Flu and shingle shot clinic will be offered
3. Reading raffle is ongoing and very successful
4. Thank you posted on bulletin board from People Incorporated
5. West Seneca Bee articles are very supportive of library
6. Held school challenge to encourage students to sign up for first library card
7. Meeting held with legislator Joseph Lorigo, he was very supportive
8. New e-card now available for virtual usage
9. Books and Bark, September 24 @ 6:30
10. Job Fair held, September 22
11. New procedure for informing radio/TV in regard to closings of the library
12. Summer programs: National Night Out, Coloring for Adults, Travel/China Presentation-all well attended

Treasurer's Report – Jennifer Dobe

1. Budget is up to date, Donna doing a great job
2. Grant money not yet received, need to set up two separate accounts

Friends of the Library – Patricia Wass

1. Yard Sale went well, money will be used toward new library
2. Emily and Pat held two children's programs over the summer-well attended
3. Premiere of Regional Historic Book Collection with guest celebrities on September 30@ 6:30
4. Artifact presentation by Chester Dulak on November 9th

President's Report – Bill Josefiak

1. Reviewed amendments to By-laws, investment and procurement policies and procedures
2. Reviewed September 12, 2015 email from Ken Stone re: Phase I, well-constructed
3. ACT meeting on October 17, 2015 will focus on training and the audit process
4. ACT meeting on December 5, 2015 will focus on updates to Handbook
5. ACT meeting on February 6, 2016 will focus on updates on website, Science offerings @ Central Library
6. Voted on two policies: Investment and Purchasing Both approved unanimously

New Business:

1. Review of new library plans present by Brian Kulpa with future dates to address discussion of children's area, exterior, shelving, furniture, furnishings, circulation desks, central office
2. Future dates of meetings: October 21 and December 2 @5:00

Adjourned at 7:00 Motion by Josefiak, seconded by Dobe